

**Commissioners of St. Mary's County Meeting Minutes (Tuesday, September 14, 2021)**  
*Generated by Julie Burch on Wednesday, September 15, 2021*

**Members present**

Commissioner President James R. Guy (via Zoom)  
Commissioner Eric Colvin  
Commissioner Michael L. Hewitt  
Commissioner Todd B. Morgan  
Commissioner John E. O'Connor (via Zoom)  
Dr. Rebecca Bridgett, County Administrator  
ALisa Casas, Communications Director, Public Information Office

Commissioner Colvin called the business meeting of the Commissioners of St. Mary's County to order at 1:03 p.m. in the Chesapeake Building Meeting Room, Governmental Center. He requested a moment of silence in remembrance of the 20th anniversary of September 11th.

**Approval of Consent Agenda**

I move to approve the Consent Agenda, which contains the Minutes of August 31, 2021, as presented.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**2. PROCLAMATION**

Proclamations were presented for:

- A. Forget-Me-Not Month
- B. Hispanic Heritage Month

**3. COMMENDATION**

A commendation was presented to the American Legion Post 255 Baseball Team - 2021 Mid-Atlantic Regional Champions.

**4. PRESENTATION**

**A. INVITATION TO THE 74TH ANNUAL ST. MARY'S COUNTY FAIR**

**Present:** John Richards, President, St. Mary's County Fair Association, Inc.

Mr. Richards provided information on the COVID-19 safety precautions in place for the fair and formally invited the Commissioners to attend.

## **5. MAIN AGENDA ITEM**

### **A. DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT - Request for Public Hearing - Comprehensive Water and Sewerage Plan Amendment for Property on Tap LLC**

I move that the Department of Land Use and Growth Management be authorized to schedule an evening public hearing to amend the CWSP, service area map III-4, to change the water service category from W-6D, developer financed service in 6 to 10 years, to W-3D, developer financed service in 3 to 5 years, for Property on Tap LLC, Tax Map 4, Grid 4, Parcel 281, Outparcel A (proposed Lot 2), 37281 Carpenter Lane, in the Charlotte Hall Town Center.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

## **6. COUNTY ADMINISTRATOR**

### **A. DRAFT AGENDAS FOR SEPTEMBER 21 AND 28, 2021.**

### **B. SHERIFF'S OFFICE - GOCCP - FY2022 Edward J Byrne Memorial Justice Assistance Application**

I move to approve the FY2022 Edward J Byrne Memorial Justice Assistance Grant Application, Project #US2222, through the Governor's Office of Crime Prevention, Youth, and Victim Services, in the amount of \$90,000 for the purchase of LexiPol/Cordico Shield Law Enforcement Wellness app in support of the Sheriff's Office Wellness/Mental Health and Crisis Intervention Initiative and authorize the Commissioner President, Sheriff, and Staff to execute the related documents and submit electronically.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

### **C. DEPARTMENT OF EMERGENCY SERVICES - Tower Lease Agreement with NextEdge Networks, LLC**

I move to approve that the Commissioners of St. Mary's County and NextEdge Networks, LLC enter into a Lease Agreement for the purpose of leasing space on the Leonardtown Radio Tower site to receive \$3,000 annual revenue and authorize the Commissioner President to sign all related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**D. DEPARTMENT OF HUMAN RESOURCES - Resolution: Just Serve Volunteer Initiative**

I move to approve the Just Serve resolution providing County employees with up to four hours of paid administrative leave to take part in a volunteer activity of their choice from September 11, 2021 through October 10, 2021.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**E. DEPARTMENT OF RECREATION AND PARKS - FY2022 Program Open Space Project Applications**

I move to approve the Program Open Space, Local Parks and Playgrounds Infrastructure Funding development applications for the Ballfield Improvement Project, ADA Improvement Project, Lexington Manor Passive Park Project, Chaptico Park Restrooms Project and the Court Improvement Project in the total amount of 1,500,000, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**F. DEPARTMENT OF FINANCE - Approve the CY2022 Commissioners Meeting Schedule and the FY2023 Budget Calendar**

I move to approve the CY2022 Commissioners Meeting Schedule and accept the FY2023 Budget Calendar as presented and direct staff to circulate the instructions and schedule the meetings based on this calendar.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**G. DEPARTMENT OF FINANCE - American Rescue Plan Act**

**MOTION 1:** I move to approve the American Rescue Act Funding Allocation as amended.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E O'Connor.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Morgan, O'Connor  
Nay: Commissioner Hewitt

**MOTION 2:** I move to amend the MetCom CIB FY 22 - FY27 St. Clements Shores project.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**H. COUNTY ADMINISTRATOR - Leadership Southern Maryland**

I move to approve the use of the FY2022 Commissioners Reserve for the St. Mary's County sponsored employee-tuition for Leadership Southern Maryland.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**MOTION TO ADJOURN AS COMMISSIONERS OF ST. MARY'S COUNTY AND RECONVENE AS THE ST. MARY'S COUNTY BOARD OF HEALTH**

I move to adjourn as the Commissioners of St. Mary's County and reconvene as the St. Mary's County Board of Health.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**7. ST. MARY'S COUNTY BOARD OF HEALTH**

**A. BOARD OF HEALTH**

**Present:** Dr. Meenakshi Brewster, Health Officer

Dr. Brewster reviewed COVID-19 data and discussed the high rate of transmission in the county. She also provided information on COVID-19 testing sites, Vaccine Booster eligibility; the importance of receiving the Influenza vaccination and the upcoming School Based Flu Clinics.

**MOTION TO ADJOURN AS THE ST. MARY'S COUNTY BOARD OF HEALTH AND RECONVENE AS THE COMMISSIONERS OF ST. MARY'S COUNTY**

I move to adjourn as the St. Mary's County Board of Health and reconvene as the Commissioners of St. Mary's County.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

## **8. COMMISSIONERS' TIME**

The Commissioners highlighted events attended over the past week and provided general comments.

### **MOTION TO ENTER INTO CLOSED SESSION**

I move to enter into closed session to discuss Personnel.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Morgan  
Not Present at Vote: Commissioner O'Connor

## **9. CLOSED SESSION**

### **A. PERSONNEL**

**Present:** James R. Guy, President (Via ZOOM)  
Eric Colvin, Commissioner  
Michael L. Hewitt, Commissioner  
Todd B. Morgan, Commissioner  
Dr. Rebecca Bridgett, County Administrator  
Catherine Pratson, Director, Dept. of Human Resources  
Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 3:17 pm - 3:19 pm

Location: Commissioners Meeting Room

Purpose: To consider/discuss an employee compensation or benefit

### **B. PERSONNEL**

**Present:** James R. Guy, President (Via ZOOM)  
Eric Colvin, Commissioner  
Michael L. Hewitt, Commissioner  
Todd B. Morgan, Commissioner  
Dr. Rebecca Bridgett, County Administrator  
Diane Gleissner, Coordinator  
Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 3:20 pm - 3:24 pm

Location: Commissioners Meeting Room

Purpose: To consider or discuss the appointment to Boards and Commissions.

### **C. PERSONNEL**

**Present:** James R. Guy, President (Via ZOOM)

Eric Colvin, Commissioner

Michael L. Hewitt, Commissioner

Todd B. Morgan, Commissioner

Dr. Rebecca Bridgett, County Administrator

Catherine Pratson, Director, Dept. of Human Resources

Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 3:25 pm - 3:35 pm

Location: Commissioners Meeting Room

Purpose: To consider or discuss the salary of a member of a public agency or employee

### **D. PERSONNEL**

**Present:** James R. Guy, President (Via ZOOM)

Eric Colvin, Commissioner

Michael L. Hewitt, Commissioner

Todd B. Morgan, Commissioner

Dr. Rebecca Bridgett, County Administrator

Catherine Pratson, Director, Dept. of Human Resources

Steve Walker, Director, Dept. of Emergency Services

Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 3:36 pm - 3:39 pm

Location: Commissioners Meeting Room

Purpose: To consider or discuss assignment, promotion, resignation, salary, demotion, dismissal, reprimand, or appointment of a member of a public agency or employee

### **MOTIONS IN OPEN SESSION**

**MOTION 1:** Effective immediately, I move to approve the combined years of service for the Retiree Health Benefit, as requested, for the County Administrator and authorize the Commissioner President to sign any related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Morgan  
Not Present at Vote: Commissioner O'Connor

**MOTION 2:** I move to approve the EMS Chief recruitment materials and authorize the Commissioner President to sign any related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Morgan  
Not Present at Vote: Commissioner O'Connor

**10. ADJOURN**

The meeting adjourned at approximately 4:45 pm.

Minutes approved by the Commissioners of St. Mary's County on September 21, 2021.

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JB  
Julie Burch, Senior Admin Coordinator