



Department: St. Mary's County Recreation and Parks
Division: Therapeutic Recreation
Position: Therapeutic Recreation Instructor II
Position #: 59401
Grade/Step/Rate: \$16.01-20.38/hr depending on qualifications
Job Location: Varies dependent upon on program
Hours: Varies dependent upon on program and season

Supervision

Supervisor: Therapeutic Recreation Coordinator

Supervises: TR Instructor I; TR Aides

General Statement of Duties

Responsible for the development, implementation, and supervision of program(s) for individuals with disabilities.

Essential Responsibilities

- Assess all program participants needs and strengths for individualized instruction.
- Actively supervise the program participants at the program location.
- Coordinate with the Therapeutic Recreation Coordinator when necessary to assist the individual to access all facets of the program.
- Maintain behavior protocols and assist individuals with activities of daily living.
- Complete all paperwork and other duties as assigned.
- Keep a copy of roster and emergency procedures on person and at the program location.
- Aide the Therapeutic Recreation Coordinator with scheduling of program location, dates and times.
- Follows all safety protocols.

Job Specifications

Minimum Qualifications:

- I - R5/S3 At least 18 years of age; 2 Year degree or 4 years of experience
- II - R5/S6 4 year degree in specialized field PLUS 2 yrs. Experience
- III - R5/S10 Master's Degree in specialized field and supervision experience.

Note: Any equivalent combination of education and experience, which has provided the knowledge, skills and abilities, cited below may be considered.

Required knowledge and skills:

- Strong planning, organizational, leadership and management skills required.
- Ability to be flexible in schedule and personal objectives. Highly motivated advocate for persons with disabilities.
- Ability to communicate with a wide range of professionals and the general public.
- This is a very demanding position that involves many aspects of management including supervision of staff, and the planning, organizing and scheduling of various activities and trips as well as constant communication with Recreation

and Park's staff, subordinates, campers and their families. Therefore, competency in numerous skill areas is necessary.

Additional Requirements

An acceptable general background investigation to include a Federal, local and state criminal history, and a sex offender registry check. Individuals in this position cannot be listed as having a founded child abuse or neglect complaint and must pass a CPS check.

Physical Requirements

While performing the duties of this job, the employee is regularly required to stand; walk; sit; use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. The employee frequently is required to climb or balance and stoop, kneel, crouch, or crawl. The employee is occasionally required to taste or smell. The employee must regularly lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, and ability to adjust focus.

Benefits to working for Recreation and Parks

- Voluntary benefits include a supplementary retirement savings plan and flexible spending account plans (dependent on working required number of hours) as well as employee assistance program.
- Health and sick leave benefits may be provided for positions working required total hours.
- Opportunities for advancement upon completing college coursework and gaining experience.

Site Locations:

TBD

To Apply:

Complete the Recreation and Parks application form found at www.stmarysmd.com/docs/jobapplication.pdf

Contact:

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