

## REQUEST FOR APPOINTMENT ON COUNTY COMMISSIONERS' AGENDA

**DEPARTMENT REVIEW/APPROVAL** *(for comments, continue on separate sheet)*

	Signature	Date		Signature	Date
<b>1. ORIGINATING DEPT.</b>			<b>3. FINANCE</b>		
<b>2. OTHER DEPTS</b>			<b>4. COUNTY ATTORNEY</b>		
			<b>5. CO. ADMINISTRATOR</b>		

**REQUESTED MEETING DATE:**

**NAME OF AGENDA ITEM** *(type as it should appear on the agenda):*

COUNTY ADMIN. ITEM       MAIN AGENDA ITEM       EXECUTIVE SESSION

**AMOUNT OF TIME NEEDED for Presentation/Discussion:**      **POWERPOINT ?**     yes     no

**NAME OF INDIVIDUALS/GROUP** *(identify main presenter & list all who will be attending w/titles):*

**Supporting County Staff to be in Attendance:**

**SPECIFIC PURPOSE OF REQUEST FOR APPOINTMENT:**

**DETAILED FINANCIAL IMPACT** *(continue on separate sheet if necessary)*

**BACKGROUND/ISSUES TO BE AWARE OF** *(continue on separate sheet, if necessary):*

**ACTION EXPECTED BY COMMISSIONERS** *(state in the form of a motion):*