



**UTILITY PERMIT APPLICATION FORM**

ROAD NAME: \_\_\_\_\_ ROUTE NO. \_\_\_\_\_ DATE: \_\_\_\_\_

AREA/ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

COMPANY NAME/INDIVIDUAL: \_\_\_\_\_  
\_\_\_\_\_

(Mailing Address)

A. REQUEST PERMISSION TO: \_\_\_\_\_  
\_\_\_\_\_

(Nature & Scope of Work)

B. LOCATION OF WORK: \_\_\_\_\_  
\_\_\_\_\_

C. CONTRACT OR REFERENCE NUMBER: \_\_\_\_\_

(Contract, Drawings, Etc.)

D. Anticipated Starting & Completion Dates: \_\_\_\_\_

E. Estimated Number of Actual Work Days Needed: \_\_\_\_\_

F. Traffic Control Manager: \_\_\_\_\_

(Name)

Authorized Signature

Print Name

Phone

Date

**MINIMUM REQUIREMENTS FOR UTILITY PERMIT SUBMITTAL:**

- A. Three (3) copies of permit application.
- B. Three (3) copies of an 8 ½ x 11-inch vicinity sketch with the work area highlighted.
- C. Three (3) sets of plans for the work within the St. Mary's County Right-of-Way.
- D. Three (3) copies of a Traffic Control Plan or applicable standard.
- E. **\$25.00 Application Fee per User Fee Schedule adopted by the Board of County Commissioners on July 1, 2005.**

**Items A-D to be submitted as three (3) packages to the following address:**

St. Mary's County Dept. Public Works & Transportation  
County Highways Division  
Traffic Supervisor  
P.O. Box 508  
California, MD 20619