

**RETIREMENT BENEFIT TRUST OF ST. MARY'S COUNTY  
(Friday, May 31, 2019)**

Generated by Eleanor Abell on Wednesday, June 26, 2019

**1. CALL TO ORDER**

Meeting called to order at 9:33 am

**2. ROLL CALL**

**Members Present**

Michael L. Hewitt  
Mary Ann Murray  
Jeannett Cudmore  
Catherine Pratson  
Jody Quasney  
Eleanor Abell, Recorder

**Members Absent**

Dr. Rebecca Bridgett

**\*No Action Item or Motion to Accept Agenda**

**A. Motion to Approve Minutes of February 22, 2019**

**I'll make a motion to accept the minutes from Friday, February 22, 2019.**

Motion by Mary Ann Murray, second by Catherine Pratson.

Final Resolution: Motion Carries

Yea: Mary Ann Murray, Commissioner Michael L Hewitt, Jeannett Cudmore, Catherine Pratson

**3. PRESENTATION**

**A. Asset Strategy Portfolio Update - Quarter Ending March 31, 2019**

Discussed the general market changes for the quarter ending March 31, 2019 referencing page 5 of the St. Mary's County Retirement Trust: Quarterly Investment Analysis. Overall the first quarter results are positive. It is expected that the equity returns at year 10 will drift lower as the high double-digit returns are not expected to be sustained for that time-period. There was a brief discussion on the mathematical calculation of the three individual months reported and how it consolidates into the first quarter yield.

The discussion turned to the fund performance noted on page 8 of the Quarterly Investment Analysis. It was highlighted that all investments are within policy range except the slight variation with the Large Cap Equity, but the plan is to sell a portion of the fund to bring the allocation within policy. The proceeds from the sale of the Large Cap equity investment will be parked in cash as it is expected that capital calls will pick up; thus, the liquidity is needed. Reviewed the specific fund performance as compared to the market as shown on pages 10 through 13 of the Quarterly Investment Analysis. Noted that the percentile rankings are strong, and the overall investments are

doing reasonably well.

Discussed the Illiquid Alternative Investments Schedule on pages 14 through 15 and the total fund generating 16.19% net internal rate of return. There are no concerns with these investments as all are performing well and some are performing really well. Concluded the investment review with the review of the Market Value Update report as of May 29, 2019.

#### **B. Motion to Accept Portfolio Update Report**

**I'll make a motion that we accept the Report.**

Motion by Mary Ann Murray, second by Commissioner Michael L Hewitt.

Final Resolution: Motion Carries

Yea: Mary Ann Murray, Commissioner Michael L Hewitt, Jeannett Cudmore, Catherine Pratson

#### **C. New Motion for Investment**

**I want to make a motion that we invest \$1.5 Million in Bedrock.**

Motion by Commissioner Michael L Hewitt, second by Mary Ann Murray.

Final Resolution: Motion Carries

Yea: Mary Ann Murray, Commissioner Michael L Hewitt, Jeannett Cudmore, Catherine Pratson

#### **D. New Motion for Investment**

**I'll make a motion that we invest \$1.5 Million in Pennybacker V.**

Motion by Commissioner Michael L Hewitt, second by Mary Ann Murray.

Final Resolution: Motion Carries

Yea: Mary Ann Murray, Commissioner Michael L Hewitt, Jeannett Cudmore, Catherine Pratson

### **4. COMMITTEE REPORTS**

#### **A. Plan Administrator's Report for May 31, 2019**

Jody Quasney presented the Plan Administrator's Report for May 31, 2019. Capital Calls - Transfer of Funds since last meeting: Transactions totaling \$1,863,465. Administrative - Transfer of Funds since last meeting: Transactions totaling \$18,425.00, First Quarter 2019 invoice to Asset Strategy \$18,425. Future Meeting Calendar Dates: August 30, 2019 and December 6, 2019. MACo OPEB Trust documents in BoardDocs were noted with \$5.8 Million in-County. Initial investment was \$1 Million in 2015, and the March, 2019 Statement figure is \$1.2 Million. Discussion of getting out of that fund. A Board decision will need to be made to look at the mechanism. Jeannett Cudmore to contact MACo regarding paperwork. The question of how SORP is doing was asked by Commissioner Hewitt. Catherine Pratson indicated it was a public document.

**I move to accept the Plan Administrator's Report.**

Motion by Commissioner Michael L Hewitt, second by Mary Ann Murray.

Final Resolution: Motion Carries

Yea: Mary Ann Murray, Commissioner Michael L Hewitt, Jeannett Cudmore, Catherine Pratson

### **5. OLD BUSINESS**

No old business.

## **6. NEW BUSINESS**

### **A. Proposed Joint Investment Manager**

Catherine Pratson asked the board to vote in support of submitting a consent agenda item to the commissioners to enter into a joint RFP for a combined investment manager for the three retirement trusts.

Suggested to make a motion that we enter into a Commissioner's consent agenda for a joint RFP for a combined asset manager for the three retirement funds.

**I'll make a motion that we approve the consent item to the Commissioner's for an RFP for a joint investment manager.**

Motion by Commissioner Michael L Hewitt, second by Mary Ann Murray.

Final Resolution: Motion Carries

Yea: Mary Ann Murray, Commissioner Michael L Hewitt, Jeannett Cudmore, Catherine Pratson

## **7. ADJOURN**

### **A. Adjourn**

**I move to adjourn the meeting at 10:15 am.**

Motion by Commissioner Michael L Hewitt, second by Mary Ann Murray.

Final Resolution: Motion Carries

Yea: Mary Ann Murray, Commissioner Michael L Hewitt, Jeannett Cudmore, Catherine Pratson