

## NOCC and Tracking Form Instruction Sheet (revised 7-14)

1. **General:** Complete one NOCC form for each stormwater management facility draining more than 5,000 sq. ft. Grass swales and areas draining less than 5000 square feet do not require an NOCC form and shall be entered onto the BMP Tracking form. On the BMP Tracking Form, BMP's can be aggregated by major drainage area. (e.g. Four drywells treating a total of 2000 square feet of rooftop in major drainage area number one). Refer to approved overall development drainage area map for drainage area numbers.
2. **Structure/Project Name:** Shall be the project name (e.g. XX Development), followed by the name of the structure (e.g. "Micro-bioretenention #1). The address should be the parcel's property address, if one has been designated. If an address has not been assigned to the parcel, use the hundred block and road name.
3. **Location:** The GPS coordinates of a BMP reported on the NOCC form shall represent the outfall location. The coordinates of a BMP reported on the BMP Tracking form shall be the outfall for single BMP's. Aggregated BMP's shall use a point near the center of the impervious area(s) being treated. (e.g. Four grass channels from a road flow to a gravel wetland. The coordinates of the grass channel should be near the center of the road area being treated.). Use NAD 83 Northing and Easting coordinates in feet as depicted in the St. Mary's County Mapping Project.
4. **Structure Drainage Area:**  
Enter the development type or types (use the following MDE Type designations: NEWD – New Development, REDE – Redevelopment, NRP – New Restoration project, REF – Retro-fit an existing facility) within a single drainage area. Enter the impervious area affected and the rainfall amount for each type. Drainage areas less than 0.1 acres in size should be reported to the 3<sup>rd</sup> decimal place. Major drainage area and Sub drainage area numbers are required to document developed areas treated with multiple BMPS. Refer to approved overall development drainage area map for drainage area numbers.
5. **Type:**  
Choose a BMP that most closely fits. Single family homes may report as "ESD to MEP" or "2001 ERA" for the entire lot in lieu of specifying individual l devices.
6. The land use codes should correspond to the system of land use/land cover codes used by the Maryland Office of Planning as shown below:

### Category

10 - Urban build-up

### Subcategory

11 Low density residential (.2-2 du/ac)

12 Medium density residential (> 2-8 du/ac)

13 High density residential (> 8 du/ac)

14 Commercial L5 Industrial

15 Industrial

16 Institutional

17 Extractive

18 Open urban land

191 Large lot subdivision (Agriculture)

192 Large lot subdivision (Forest)

20 - Agriculture

21 Cropland

22 Pasture

23 Orchards

24 Feeding operations

241 Feeding operations

242 Agricultural facilities

25 Row and garden crops

40 - Forest

41 Deciduous forest

42 Evergreen forest

43 Mixed forest

44 Brush

50 - Water

60 - Wetlands

70 - Barren land

71 Beaches

72 Bare exposed rock

73 Bare ground

80- Transportation