



AIRPORT ADVISORY COMMITTEE MINUTES 23 JULY 2012

I. Call to Order

Jacque LaValle, Vice Chairman, called the meeting to order at 6:00 PM. Committee member Ray Bednarcik was present, and Jim Davis, Chairman, was excused in advance. No other regular committee members were present, and no alternates were contacted to fill vacancies. Since a quorum was not present, official business could not be conducted.

II. Review / Approval of Minutes

The draft minutes for June 9th will be reviewed and approved at the next meeting for which a quorum is present. The members present elected to proceed with the agenda and to record notes for review at the next scheduled meeting.

III. Chairman / Vice Chairman Report

Mr. LaValle handed out the formal report from the June 9th airport inspection, noting continuing concerns about vegetation control on ramps, taxiway, and runway. The report also noted that the R/W and T/W markings need to be repainted now that the crack sealing work is complete. The fire hydrants also need a fresh coat of paint. Although overgrown vegetation on the perimeter fence has been addressed along Airport Road, the SW portion of the airport still requires work to be done. Mr. LaValle also noted that pedestrian gates need to be reviewed and appropriate action taken to ensure that physical security measures are adequate.

IV. Public Comment

Mr. Doug Poole was present to provide the committee with further details about the proposed services to bench-test aircraft avionics equipment. The intent is to lease space within the County hangar once a sufficient demised area has been identified. Mr. Poole delivered subsequent correspondence to the Airport Manager further detailing his request. Mr. Whipple received the documentation and will forward to the Airport Manager and County Attorney, if necessary, to prepare the appropriate lease.

V. Department of Public Works and Transportation Report

Mr. Gary Whipple represented the Department of Public Works and Transportation and reported that the County had received the FAA grant agreement to complete the wetlands construction. He also stated that the County will be applying for the design grant for Airport Road and Taxiway relocation, as well as Lawrence Hayden Road relocation, by mid August to meet the FAA's FY12 deadlines.

Mr. Whipple also handed out the monthly development review report for the Airport Environs Overlay, noting that there are no significant concerns for the July cycle.

Mr. Whipple stated that the Young Eagles Rally on June 30th was highly successful and that the Experimental Aircraft Association would be holding an additional rally to give those youth who registered, but did not get an opportunity to fly, a chance to participate. The prior special events permit for June 30th will be extended pending the receipt of an updated insurance certificate.

Mr. Whipple reported that airport tenants have been apparently tampering with the Vehicle Gate #3 access controls to hold the gate open for convenience, per reports from the Building Services Division. Airport tenants are reminded that vehicle access to the ramp area is a privilege that can be revoked by the County to ensure security.

VI. FBO and Leaseholder Reports

Mr. Steve Bildman was present to represent FBO operations and reported that the renovations to the Pilot Lounge will be completed once the leases within the County hangar are reviewed for demised area and appropriate actions taken to ensure that all lease provisions are being followed.

VII. New Business

No new business was introduced at the meeting.

VIII. Next Meeting

The next scheduled meeting is Monday, September 24, 2012 at 6:00 PM in the conference room of the Captain Walter F. Duke Terminal Building.

IX. Adjournment

The meeting was adjourned at 6:45 PM.

Submitted,

Approved,

Gary Whipple

Jim Davis, P.E.
Chairman