

**St. Mary's County Regional Airport
Airport Advisory Committee Meeting
22 October 2018 Minutes**



I. Call to Order – Chairman Eric Pratson called the meeting to order at 6:03 pm. Committee members present were Terry Adair, Jim Alexander, Ted Klapka, Robert Lightstone, Andre Swygert and Alternates Carrie Kelly. Allison Swint (Airport Manager) and Gary Whipple were in attendance from St Mary's County Department of Public Works and Transportation. Six members of the airport community and public attended.

II. A presentation was given by Gary Whipple of St Mary's County Department of Public Works and Transportation about the aircraft environment and impact to the County and area. DPWT is in the process of identifying and contacting potential stakeholders as the County commences the process to update the Airport Master Plan. (DPWT please attached copy of briefing to the Minutes).

III. FBO & Leaseholder Reports

Nothing significant to report. There are approximately 20 on the hangar waiting list.

IV Department of Public Works & Transportation

Airport Capital Improvements

1. DPWT desires to repave the entire runway when the 1000 ft runway extension is placed, and is attempting to secure funding to do so.

Development Review Update – nothing new to report

Airport Operations and Maintenance

1. DPWT has a Concept Plan to repurpose much of the terminal building to serve existing airport users. This includes office space for the Civil Air Patrol, a Pilot Shop and Pilot Lounge, additional leasable office space and the potential for a small restaurant. (DPWT please attach copy of Concept Plan)
2. PAPI recertification flights by FAA planned for week of 29 October time frame.

V. Chairman's Report

The planned briefing by St Mary's County Department of Economic Development had to be rescheduled.

With the New Year, the AAC and DPWT plan to for a Subcommittee for development of an updated Airport Master Plan and associated documentation.

Airport Advisory Committee Members are requested to review last years AAC Annual Report in preparation for the drafting of the 2018 Annual Report.

VI. Public Comment: There was some discussion of the Action Item to replace the Glider symbol on the Sectional chart with a UAV symbol. The Committee decided to table the Action Item until there is the opportunity for further discussion on this issue.

VII. Review / Approval of Minutes and Action Items

The August minutes were approved as submitted. Action Items are attached.

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VIII. Old Business

The Airport Rules Draft Ordinance is in routing for adoption as a County Ordinance. DPWT has requested a Public Hearing before the County Commissioners on 18 December to commence the process of adoption. It is anticipated that it will open for formal public comment in December, with a Public Hearing with the Commissioners on or about 8 January, with public comment closing in mid January and an adoption vote by the Commissioners in late January.

XI. New Business

AirTec is temporarily leasing office space within the Terminal Building through December while they are in the process of updating their existing spaces.

X. Next Meeting – The combined November/December meeting will be held 3 December at 6 pm at the Airport Terminal Building.

XII. ADJOURNMENT – The meeting was adjourned at 7:17 pm

Submitted,

Ted Klapka

Ted Klapka

Secretary

Approved,

Eric Pratson

Eric Pratson

Chairman