



ST. MARY'S COUNTY GOVERNMENT VACANCY ANNOUNCEMENT

POSITION: Landfill Attendant - Hourly 20-30 Hrs. Per Week
H01, \$12.14 per hour + LIMITED FRINGE BENEFITS

DEPARTMENT: Public Works & Transportation

OPENING DATE: 09-18-20 **CLOSING DATE:** Open Until Filled

MINIMUM QUALIFICATIONS:

Education: High school diploma or G.E.D.

Note: Any equivalent combination of acceptable education and experience which has provided the knowledge, skills and abilities cited below may be considered.

ADDITIONAL REQUIREMENTS:

- ◆ Valid Maryland Drivers license, Commercial Driver's License preferred;
- ◆ Pass extensive background investigation with favorable results;
- ◆ Negative drug test result from pre-employment drug screen;
- ◆ Successful candidate must provide proof of eligibility to work in the United States prior to employment.
- ◆ Required to work some holidays and weekends.

JOB SUMMARY: Assists St. Mary's County citizens in proper waste removal and disposal procedures in accordance with established regulations.

DUTIES:

- ◆ Oversees the dumping area at the County Convenience Centers;
- ◆ Enforces rules and regulations of proper waste removal and disposal, including recycling;
- ◆ Opens and closes the Convenience Center as directed;
- ◆ Verifies residency and issues decals to St. Mary's County residents;
- ◆ Makes accurate vehicle and bin counts;
- ◆ Checks oil and anti-freeze levels of assigned vehicles;
- ◆ Ensures the cleanliness of the drop-off and work areas;
- ◆ Packs waste and recyclables into proper compactors;
- ◆ Fills out daily count sheets and prepares other reports as directed;
- ◆ May be considered an "Essential" Personnel and required to report during inclement weather and other events as necessary;
- ◆ Performs other duties as assigned.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

- ◆ Ability to gain working knowledge of St. Mary's County Government policies and procedures;
- ◆ Knowledge of St. Mary's County rules and regulations regarding recycling waste removal and disposal;
- ◆ Ability to differentiate between waste products and recyclable materials;

St. Mary's County Government is an Equal Opportunity Employer

- ◆ Ability to safely operate a motor vehicle and various equipment;
- ◆ Knowledge of safety regulations and established procedures for operating equipment as well as for ensuring public safety;
- ◆ Basic knowledge of machinery and vehicle maintenance;
- ◆ Ability to work and communicate effectively with staff and members of the public.

PHYSICAL AND ENVIRONMENTAL CONDITIONS:

Work requires light physical effort in the handling of light materials and equipment in non-strenuous work positions up to 30 pounds and/or continual standing or walking of 60%+ of the time.

Work environment involves risks or discomforts which require special safety precautions, e.g., working around various machines. Employees may be required to use protective gear such as boots and gloves; may require working in adverse weather conditions.

COMPENSATION/BENEFITS:

Hiring Salary: \$12.14 per hour.

FLSA: Non-Exempt

SELECTION PROCEDURE: Applications will be screened for those who meet job requirements and have related experience. Selected applicants will be invited for an interview. All candidates will be notified of their selection or non-selection for interview.

**TO APPLY: A 2020 ST. MARY'S COUNTY GOVERNMENT APPLICATION IS REQUIRED.
ALL PRIOR VERSIONS OF THE APPLICATION ARE OBSOLETE.**

Applications are available at: Governmental Center, Potomac Building
Department of Human Resources, 3rd Floor
23115 Leonard Hall Drive, Leonardtown, MD 20650
Phone: 301-475-4200 Extension: 71100 Fax: 301-475-4082
Jobs Line: 301-475-4200 Extension: 71109
Email: smchr@stmarysmd.com Website: www.stmarysmd.com

ACCESSIBILITY NOTICE: If you need a reasonable accommodation for any part of the employment process due to a physical or mental disability, please contact the Department of Human Resources: smchr@stmarysmd.com or (301) 475-4200, Extension: 71110.

APPLY NOW - <https://www.stmarysmd.com/hro/application/apply/>

Applications must be received in the Human Resources Department on or before the closing date regardless of the postmark date.