St. Mary's County Department of Land Use and Growth Management
23150 Leonard Hall Drive, Leonardtown, Md. 20650
Phone (301) 475-4200, ext. 1500 Fax (301) 475-4672

APPLICATION SUBMISSION CHECKLIST

TEC SUBMISSION REQUIREMENTS

_____	Development Review Application	_____
_____	Fee Total (See Worksheet Below) $_____	_____
_____	Complete Deeds	_____
_____	Off Conveyance Checklist	_____
_____	Limited Power of Attorney	_____
_____	Quad Sheet	_____
_____	Soils Map	_____
_____	Tax Map	_____
_____	FEMA Map	_____
_____	Wetlands Map	_____
_____	Family Declaration of Intent	_____
_____	FSD (if 20,000 sq.ft. or greater)	_____
_____	Environmental Report (if critical area)	_____
_____	Adequate Public Facilities Summary	_____
_____	22 copies of plan	_____
_____	Digital Copy of Plan	_____
_____	Appropriate Checklist (Concept)	_____
_____	Copy of previously recorded PLAT (Re-subdivisions/site plans with lots)	_____

FEE WORKSHEET (Initial Fees)

PLANNING COMMISSION SUBMISSION REQUIREMENTS

_____	Development Review Application	_____
_____	Fee (if applicable)	_____
_____	Approval Slip Metcom	_____
_____	Approval Slip Health Dept	_____
_____	Approval Slip DPW	_____
_____	Approval Slip SHA	_____
_____	Approval Slip LUGM	_____
_____	CWSP Application (if applicable)	_____
_____	APF Final Report	_____
_____	FCP (if applicable)	_____
_____	15 Prints	_____
_____	$50.00 Advertising Fee	_____

NON-TEC PLAT SUBMISSION REQUIREMENTS

_____	Development Review Application	_____
_____	Application Fee of $70.00	_____
_____	Complete Deeds	_____
_____	Off-Conveyance Checklist	_____
_____	Limited Power of Attorney	_____
_____	Copy of previously recorded PLAT	_____
_____	Appropriate Checklist	_____
_____	3 Prints	_____

FSD SUBMISSION REQUIREMENTS

_____	Development Review Application	_____
_____	Application Fee of $70.00	_____
_____	DNR Forest Application Form	_____
_____	FSD Map	_____
_____	Environmental Features	_____
_____	Narrative	_____

FCP SUBMISSION REQUIREMENTS

_____	Development Review Application	_____
_____	Application Fee of $70.00	_____
_____	DNR Forest Application Form	_____
_____	Plan Map	_____
_____	Narrative	_____

I certify that the above documents have been submitted in support of my application.

_____
Signature

I acknowledge receipt of the above submitted in documents as part of the applicant's submission.

_____
Signature