Control Number ___________________ Project ________________________
Applicant ___________________________________ Surveyor ________________
Address __________________________________________
Zoning _______ Zoning Overlays (if applicable) _____________
TM ________ BK__________ Parcel ________________ Acreage ____________
Date___________ Reviewer _________________________________________

I. Required Supporting Information

Yes No Na Standard Reference
☐ ☐ ☐ Deed history of property to evidence parcel of record status SO§30.12.3.a
(Check deeds for parcel of record status.)
☐ ☐ ☐ Copy of recorded plats, if any, for properties involved SO§30.12.3.b
☐ ☐ ☐ Variances to the subdivision regulations requested, with written response to
SO§22.4 criteria for variance, contained in section 24 of the Comprehensive Zoning
Ordinance.

II. Title Information

Yes No Na Standard Reference
☐ ☐ ☐ Date of original SO§30.6.4.a.(1)
☐ ☐ ☐ Election district SO§30.6.4.a.(2)
☐ ☐ ☐ Land Use and Growth Management Control Number placed immediately
above the title information block
☐ ☐ ☐ Name, address and telephone number of surveyor SO§30.6.4.a.(3)
☐ ☐ ☐ Project name (include “Boundary Line Adjustment Plat ” in plan title)
SO§30.6.4.a.(4)
☐ ☐ ☐ Revision date
☐ ☐ ☐ Drawn by/checked by
☐ ☐ ☐ Sheet ____of____
☐ ☐ ☐ Legend of symbols used on plan.

SO§30.6.4.a.(5)
SO§30.6.4.a.(6)

III. Plat Information

Yes No Na Standard Reference
☐ ☐ ☐ Vicinity Map SO§30.6.4.b
☐ ☐ ☐ Scale at not less than 1” = 2,000’or as appropriate to show entire site
SO§30.6.4.b.(1)
and surrounding state/county road network.
☐ ☐ ☐ North Arrow
SO§30.6.4.b.(2)
☐ ☐ ☐ Critical Area Boundary Drawn
SO§30.6.4.b.(3)

Owner’s/Surveyor’s Certificate
☐ ☐ ☐ Standard Text Used SO§30.6.4
☐ ☐ ☐ Text is Grammatically Correct
SO§30.6.4

LUGM Form 15 (Rev 6/18/19)
Plan Information

☐ ☐ ☐ North Arrow and scale  

☐ ☐ ☐ Boundary lines with bearings and distances, corner markers and reference monuments of entire site drawn to scale.  

☐ ☐ ☐ Existing and proposed boundaries of entire parcels involved. For the sake of clarity, use the “Z” convention in order to illustrate what area is being adjusted.  

☐ ☐ ☐ Indicates and labels extent of zoning and overlay zone boundaries on plan  

☐ ☐ ☐ Topographic Information  

☐ ☐ ☐ Add “500” prefix to adjusted lots. Add “Adjusted Parcel” designation to parcels of record being adjusted  

☐ ☐ ☐ Location, Dimension and purpose of existing easements, including sewerage easements  

☐ ☐ ☐ Entrance Location, minimum site distance available in each direction, acceleration and deceleration lane dimensions, by-pass land dimensions  

☐ ☐ ☐ Owner, and zoning of all adjacent properties  

☐ ☐ ☐ Address oval within each parcel or lot being adjusted.  

☐ ☐ ☐ If site is in the Critical Area, show Critical Area boundary on Vicinity Map and plan. Show Critical Area buffer on plan.  

Required General Notes

☐ ☐ ☐ Standard premise address note  

☐ ☐ ☐ Tax Map, Grid, and Parcel  

☐ ☐ ☐ Total acreage  

☐ ☐ ☐ Zoning and overlay zoning  

☐ ☐ ☐ Provide the following note: “Recording of this boundary line adjustment plat will expand existing deeded parcel(s) of record by _____ square feet and will not result in additional building sites or increase in density or intensity beyond the current land use shown hereon.”  

Critical Area Notes (if applicable, to be provided on the plat)

☐ ☐ ☐ 1. The Critical Area buffer must remain in natural vegetation and may not be disturbed except as provided under COMAR 27.01.09.  

☐ ☐ ☐ 2. No development is permitted in wetlands without approval from the appropriate local, state, and federal agencies. This site has (has not) been field evaluated for tidal or non-tidal wetlands.  

☐ ☐ ☐ 3. Locations of natural heritage areas, habitats of threatened or endangered species, and habitats of significant plants or wildlife are identified on this plat in accordance with Section 71.8 of the St. Mary's County Comprehensive Zoning Ordinance.  

☐ ☐ ☐ 4. Existing lot coverage within 100 foot Critical Area Buffer is ____ square feet.  

☐ ☐ ☐ 5. Area of slopes 15% or greater is ____ square feet.  

☐ ☐ ☐ 6. Existing trees or forested area is ____ square feet.  

☐ ☐ ☐ 7. Area of existing lot coverage is ____ square feet.  

☐ ☐ ☐ 8. Proposed areas of vegetation clearing is ____ square feet.  

☐ ☐ ☐ 9. Proposed areas of soil disturbance is ____ square feet.  

☐ ☐ ☐ 10. Proposed areas of lot coverage is ____ square feet.  

☐ ☐ ☐ 11. Required areas of reforestation or afforestation is ____ square feet.  

Notes:
*Add the following note to all staff reports: “Along with the recording of this BLAP, deeds describing the revised acreage and metes and bounds, must be prepared and recorded.”