



ST. MARY'S COUNTY, MARYLAND
HOME OCCUPATION APPLICATION



Please Fill Out the Following Information COMPLETELY. An Incomplete Application May Delay Processing of Your Permit.

Application Fee \$20 + Cert. of U & O Fee \$20 = \$40
 (Payable to: Commissioners of St. Mary's County)
 Paid Check ___ Cash ___ Due ___
 Processed by _____

Owner:
 Mailing Address:

Applicant (if not owner occupied):
 Mailing Address:

Phone:
 E-mail:

Phone:
 E-mail:

Your Home's Street Address: _____

Directions from Leonardtown to the property. (Be specific; include all roads, left and right turns, etc.)

Describe business type: _____

Business name: _____

Business location on property will be within what structure and how many square feet of space:

dwelling _____ s.f. attached garage _____ s.f. detached garage _____ s.f. detached shed _____ s.f.

If in dwelling, which floor:

1st Floor _____ s.f.
 2nd Floor _____ s.f.
 3rd Floor _____ s.f.
 Basement _____ s.f.

Total Square Footage of Proposed Business Area on Property: _____ s.f.

Office and phone/internet use only: ___ No ___ Yes

Customers/clients coming to home: ___ No ___ Yes (how often?) _____

On premise sales: ___ No ___ Yes (what will be sold?) _____

Other traffic to be generated by business: _____

Hours of operation: _____

Number of Employees at Residence: _____

Number of Commercial Vehicles, Equipment, Materials: _____

Sign proposed: ___ No ___ Yes

If yes, describe type, size and location on property: _____

Attachments as Applicable:

- Written Notarized Permission from Landlord if you do not own your home.
- Parking plan for customers, clients, employees and/or equipment and materials.
- Floor Plans showing where customers/clients will be served.

Signature _____ Date: _____