

**ST. MARY'S COUNTY GOVERNMENT  
BOARD OF ELECTRICAL EXAMINERS**

*Don Haskin, Chairman  
Danny Johnson, Secretary*



**COMMISSIONERS OF ST. MARY'S COUNTY**

James R. Guy, President  
Michael L. Hewitt, Commissioner  
Tom Jarboe, Commissioner  
Todd B. Morgan, Commissioner  
John E. O'Connor, Commissioner

**ST. MARY'S COUNTY ELECTRICAL BOARD  
April 4th, 2017 MEETING MINUTES**

Donald Haskin	Chairman	Present
James Johnson	Secretary	Present
Rudolph Worch, III	Member	Present
Robert Spence	Member	Present
Ron Derby	Member	Present

**Total Deposited for March 2017:**

\$3475.00

**Total Deposited Since May 1<sup>st</sup> 1989:**

\$322,335.00

**March Deposits to Planning & Zoning:**

Master Electrical New License Deposits	\$600.00 (4)
Master Electrical License Renewal Deposits	\$2400.00 (16)
Master Electrical License Renewal Late Fee	\$0
Master Electricians Exam Deposits	\$0
Restricted License New Deposits	\$0
Restricted License Renewal Deposits	\$300.00 (2)
Restricted License Renewal Late Fee	\$0
Restricted License Exam Deposits	\$0
Low Voltage New License Deposits	\$0
Low Voltage License Renewal Deposits	\$0
Low Voltage Exam Deposit	\$0
Re-Instatement Fee	\$150.00 (6)
Homeowners Exam	\$25.00 (1)

**Insurance Up-Dates for March 2017:**

132

**March 2017 Change of Address and/or T/A:**

2

**March 2017 Shelved License:**

27

**Miscellaneous:**

The meeting was called to order by Don Haskin at 7:30 PM. The discussions held by the board concerned the following items:

1. The March minutes were approved. Motion by Mr. Worch and seconded by Mr. Derby. The vote was 5-0 to approve the minutes.
2. The following is a list of dates for the Electrical Examiners Board meetings in 2017.
  - a. January 3rd Board Meeting
  - b. January 26th Master/Low Voltage/Restricted Exam
  - c. February 7th Board Meeting
  - d. March 7th Board Meeting
  - e. April 4th Board Meeting
  - f. May 2nd Board Meeting
  - g. June 6th Board Meeting
  - h. July 4<sup>th</sup> Board Meeting----Cancelled
  - i. July 27th Master/Low Voltage/Restricted Exam
  - j. August 1st Board Meeting
  - k. September 5th Board Meeting
  - l. October 3rd Board Meeting
  - m. November 7th Board Meeting
  - n. December 5th Board Meeting
3. The board has sent two email's out reminding all electricians that they will need to renew their licenses before July 1<sup>st</sup>.
4. The new 10 hour class email was sent out. We have 26 registered. There will be no more accepted registrations for this class. If we enough students that still want to take the class we are considering having another class in June.
5. The 2017 NEC has taken effect as of April 1<sup>st</sup> 2017
6. A mass email was sent out concerning the 2017 NEC effective date.
7. The 60 hour class had 6 students complete the entire course.
8. We will be asking Mr. Knight and the County Attorney to attend the May board meeting to discuss 3<sup>rd</sup> party inspections.
9. Mr. Finch attended the board meeting to discuss the adoption of the 2017 NEC on April 1<sup>st</sup> 2017. The 2017 NEC has been adopted as is.

**Homeowners Exam Applicants for April 2017:**

1

**Homeowner Exam Results for April 2017:**

1-Fail

**Monitor Homeowners Exam for May 2017:**

Danny Johnson

**Master/Restricted/Low Voltage Results for July 2016 and January 2017:**

2016 July Exam —2 applicants----- 0 pass 2 fail  
(1-Master and 1 Low Voltage)  
Low Voltage Retest-1applicant-----1 pass  
2017-January Exam—1 applicant----1 fail  
(1 Master)

**Monitored Master/Restricted/Low voltage Exam for July 2017:**

Don Haskin  
Craig Spence

**Postage for March 2017:**

\$ 8.74

**Next Regular Board Meeting:**

Next regular board meeting is scheduled for Tuesday May 2nd, 2017 at the Governmental Center Carter Building, Leonard Hall Drive, 2<sup>nd</sup> floor conference room at 7:30 PM.

**Motion to Adjourn Meeting:**

Motion was made by Mr. Johnson and second by Mr. Derby

**The Following Payments are authorized for the Board Members for April 2017**

1) Robert Spence----MEMBER

a) Attend Meeting	\$25.00
b) Monitor Homeowner Exam	\$25.00
c) Grade Homeowners Exam	\$25.00
<b>d) Spence Total</b>	<b>\$75.00</b>

2) Chris Worch---MEMBER

a) Attend meeting	\$25.00
b) Grade Homeowners Exam	\$25.00
<b>c) Worch Total</b>	<b>\$50.00</b>

3) Ron Derby---MEMBER

a) Attend Meeting	\$25.00
b) Grade Homeowners Exam	\$25.00
<b>c) Derby Total</b>	<b>\$50.00</b>

4) Don Haskin---CHAIRMAN

a) Attend Meeting	\$25.00
b) Grade Homeowners Exam	\$25.00
<b>c) Haskin Total</b>	<b>\$50.00</b>

5) James Johnson-----SECRETARY / RECORDING SECRETARY

a) Attend Meeting	\$25.00
b) Grade Homeowners Exam	\$25.00
c) Prepare Meeting Minutes	\$25.00
d) Recording Secretary (41 @ \$15.00)	\$615.00
e) <b>Johnson Total</b>	<b>\$690.00</b>

Recording Secretary Performed the Following Duties (March):

- 1) Picking up mail
- 2) Issuing licenses and renewals
- 3) Confirming and updating insurance coverage
- 4) Shelve and un-shelve licenses for insurance reasons
- 5) Updating roster with new information on license renewal form
- 6) Printing new licenses
- 7) Worked on annual report
- 8) Responding to mail, email and phone calls.
- 9) Preparing items to be placed on Website
- 10) Prepare Master Exam
- 11) Prepare Homeowners Exam

**James D. Johnson Jr.**  
**Secretary**  
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