

**St. Mary's County Emergency Services Board**  
**Wednesday, October 10, 2018**

**1. CALL TO ORDER**

Stephen Walker, Director of Emergency Services called the meeting to order at 1900

**2. ROLL CALL**

**Members present**

Hattie Norris, St. Mary's County Ambulance and Rescue President  
Shawn Davidson, Emergency Medical Services Chief  
JA Nelson, President of Fireboard Association  
Stephen Walker, Director of Emergency Services  
Dan Geary, Jurisdictional Medical Director  
Mary Ann Gardiner, Recorder

**Members absent**

Ben Woodill, County Fire Chief

**Approval of Minutes**

I move to approve the minutes of September 5, 2018 as presented.

Motion by Shawn Davidson, second by Hattie Norris.

Final Resolution: Motion Carries

Yea: Hattie Norris, Shawn Davidson, JA Nelson, Stephen Walker

**3. PRESENTATION**

**A. Election of Officers**

Shawn Davidson discussed the election of officers and suggested postponing elections until the next regular meeting. Shawn Davidson introduced Mr. Mock Mattingly to represent the Ambulance and Rescue Squad Association and JA Nelson introduced Mr. Steve Facini to represent the Fireboard Association.

I move to forgo the election of officers until the next regular meeting.

Motion by Shawn Davidson, second by JA Nelson.

Final Resolution: Motion Carries

Yea: Hattie Norris, Shawn Davidson, JA Nelson, Stephen Walker

## **B. The Hazmat Team**

The Hazmat Team requested through The Fireboard Association the replacement of the Hazmat Bus. They plan to make a presentation at a future Emergency Services Board Meeting.

## **C. Revolving Loan Fund**

Shawn gave a summary on the information that CFO Jeannett Cudmore provided. Based on the information provided, we do have to funds to honor the request for Ridge Volunteer Rescue Squad and Hollywood Volunteer Rescue Squad.

## **4. COMMITTEE REPORTS**

### **A. Sub Committees Discussion**

Shawn Davidson would like to review what committees would be the most beneficial for the Emergency Services Board. He would like to add an Advanced Life Support steering subcommittee. Dan Geary discussed wanting to include Basic Life Support.

I move to wait until others are appointed to review the sub committees.

Motion by Hattie Norris, second by JA Nelson.

Final Resolution: Motion Carries

Yea: Hattie Norris, Shawn Davidson, JA Nelson, Stephen Walker

### **B. Revolving Loan Request - Ridge Volunteer Rescue Squad**

Discussion was held on the request from Ridge Volunteer Rescue Squad for their Loan Request.

I move that the ESB forward the loan application request from Ridge Volunteer Rescue Squad to the Commissioners of St. Mary's County in the amount of \$183,309 to be paid out with the first priority with a favorable recommendation.

Motion by Shawn Davidson, second by Hattie Norris.

Final Resolution: Motion Carries

Yea: Hattie Norris, Shawn Davidson, JA Nelson, Stephen Walker

### **C. Revolving Loan Request - Hollywood Volunteer Rescue Squad**

Discussion was held on the request from Hollywood Volunteer Rescue Squad for their Loan Request.

I move that the ESB forward the loan application request from Hollywood Volunteer Rescue Squad to the Commissioners of St. Mary's County in the amount of \$212,000 to be paid out with the second priority with a favorable recommendation.

Motion by Shawn Davidson, second by Hattie Norris.

Final Resolution: Motion Carries

Yea: Hattie Norris, Shawn Davidson, JA Nelson, Stephen Walker

#### **D. Scholarship Fund**

Stephen Walker reported 29 applicants were awarded funds with 1 not eligible.

#### **E. Radio Systems**

JA Nelson reported all Fire Department representatives met with Harris last Wednesday evening; Mr. Walker also attended the meeting. The President of the Fireboard Association has requested a copy of the Harris Radio contract that was agreed upon with the county to build and supply the current radio system. This request was a Maryland Public Information Request. The Fireboard association is also asking to look at the reports for testing. Mr. Walker suggests a member to attend one of the system testing's to see how it works. The in-building testing report did come in on Tuesday and Mr. Walker is reviewing with the consultant to go over 41 buildings. All have been classified as passing, but some will need further remediation. We will be meeting with Harris to discuss.

### **5. OLD BUSINESS**

#### **A. Approval of Meeting Schedule**

In addition to their regular meeting, we would like to have a special meeting next meeting to hold election of officers and to include but not limited to the election and committees

*Motion 1:* I move to accept the meeting schedule dates which are the second Wednesdays on even number months through 2019.

Motion by Shawn Davidson, second by JA Nelson.

Final Resolution: Motion Carries

Yea: Hattie Norris, Shawn Davidson, JA Nelson, Stephen Walker

*Motion 2:* I move to hold a special meeting next month to proceed to included but not limited to the election of officers and to fill the committees discussed.

Motion by JA Nelson, second by Hattie Norris.

Final Resolution: Motion Carries

Yea: Hattie Norris, Shawn Davidson, JA Nelson, Stephen Walker

### **6. NEW BUSINESS**

#### **A. By-Laws Change - Public Forum**

Stephen Walker suggested allowing public comments during open meetings.

I move to revise the By-Laws for the Emergency Services Board to allow public comments at each meeting and the board would then take that back for discussion and possible further action.

Motion by Stephen Walker, second by JA Nelson.  
Final Resolution: Motion Carries  
Yea: Hattie Norris, Shawn Davidson, JA Nelson, Stephen Walker

## **7. ADJOURN**

### **Meeting was adjourned at 1938**

I moved to adjourn the meeting.

Motion by Shawn Davidson, second by Hattie Norris.  
Final Resolution: Motion Carries  
Yea: Hattie Norris, Shawn Davidson, JA Nelson, Stephen Walker

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Mary Ann Gardiner, Recorder  
Minutes approved by the Emergency Service Board on Nov 15, 2018