Call to Order

The meeting was called to order by Chairperson Dan Burris at 3:05 p.m. Members present were John Groeger, Daryl Calvano, Bruce Young, Hayden Hammett, Larry Ludwig, Robin Guyther, Bill higgs, and Elfreda Mathis. Members excused were Bill McKissick and Tom Russell. Members absent were Steve King. Others present were Dan Ichniowski, Bob Bowles and Jada Stuckert was the recording secretary.

Approval of Minutes

The minutes of August 20, 2008 were approved as presented.

New Business

MDE Training: Mr. Calvano stated he spoke with Mr. Bowen from Maryland Rural Water Association who outsourced the Water Sampler Certification course that MDE used to do. Mr. Calvano stated this creates a problem for use and occupancy permits due to lack of resources for the Health Department. Mr. Calvano stated it turns out we will be able to send the private sector as well as local Health Department Sanitarians to the course. Mr. Calvano stated he is in the process of gathering information on the extent of need.

EDU Recommendations: Mr. Ichneowski stated this is still being reviewed and asked that this item be tabled to the October meeting.

METCOM Standards & Specifications for Water & Sewer: Mr. Higgs stated we have gotten through the first two chapters so we are making progress. Mr. Higgs stated those chapters have been sent to the consultant who put the ordinance together. Mr. Higgs stated things should begin to move faster now and he will keep the Forum updated.

Other Agencies Reviews: Mr. Young stated the new Chapter 5 Stormwater Management practices should be discussed at a future meeting.

Mr. Young stated there is new Notice of Intent (NOI) regulations in effect which require any construction project with a soil disturbance of more than one acre should be advertised for public comment. It was decided to discuss this item further at the October meeting.

Mr. Bowles stated the new Annual Growth Policy (AGP) became effective 9/4/08 and staff is in the process of writing the procedures to take to the Planning Commission for review. Mr. Higgs asked if the queuing list is being revised. Mr. Bowles stated yes.

Unfinished Business

Mettes & Bounds on Flood Plain Easements: Tabled to the October meeting.

Revertible Slope & Grading Easements: Tabled to the October meeting.

Update on Text Amendments: Mr. Bowles stated the wind turbine text amendment will go before the Planning Commission on 9/22/08 and the digital sign will go 10/27/08.

Mr. Higgs asked about the Board of Appeals Orders text amendment. Ms. Stuckert explained the Board of Appeals currently has 60 days to sign the order once a decision has been made. Ms. Stuckert stated due to the new Critical Area Law the Critical Area Commission wants 30 days to
review the order themselves therefore staff would like to reduce the amount of time the Board of Appeals has to sign the order to 30 days. Ms. Stuckert stated this would only be for Critical Area Variances.

**Next Meeting:** The next meeting will be held October 15, 2008. Items to be discussed will include the following:

- EDU Recommendations
- METCOM Standards & Specifications for Water & Sewer
- Metes & bounds on Flood Plain Easements
- Revertible Slope & Grading Easements
- Notice of Intent
- Chapter 5 Stormwater Management Practices

**Adjournment:** The meeting was adjourned at 3:35 p.m.

_____________________________________
Jada Stuckert
Recording Secretary

Approved: October 15, 2008

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Dan Burris
Chairperson