

**ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS' MEETING
GOVERNMENTAL CENTER
Tuesday, May 4, 2004**

Present: Commissioner President Thomas F. McKay
Commissioner Kenneth R. Dement
Commissioner Lawrence D. Jarboe
Commissioner Thomas A. Mattingly, Sr.
Commissioner Daniel H. Raley
George G. Forrest, County Administrator
Donna Gebicke, Administrative Assistant (Recorder)
Kate Mauck, Senior Administrative Coordinator (Recorder)

The following minutes were transcribed by Kate Mauck:

CALL TO ORDER

The meeting was called to order at 9:11 a.m.

APPROVAL OF CHECK REGISTER

Commissioner Dement moved, seconded by Commissioner Raley, to authorize the Commissioner President to sign the Check Register. Motion carried.

APPROVAL OF MINUTES

Commissioner Jarboe moved, seconded by Commissioner Dement, to approve the minutes of the Commissioners' meeting of Tuesday, April 27, 2004. Motion carried.

PROCLAMATIONS

The following Proclamations were presented by the Board of County Commissioners:

- National High Blood Pressure Education Month
- Correctional Officer Appreciation Week
- Fair Housing Month

COUNTY ADMINISTRATOR

1. Draft Agenda for May 11, May 13, May 18, and May 24, 2004.

Staff was directed to include a meeting/tour with Comptroller Schaefer on the Commissioners' Agenda for Thursday, May 6th.

2. **Sheriff's Department**

Present: Captain Cusic
Erin Gass, Fiscal Manager
Margaret Baroniak, Grants Coordinator

Commissioner Jarboe moved, seconded by Commissioner Mattingly, to approve the

Grant Application for four Automated Electronic Defibrillators plus training. Motion carried.

3. **St. Mary's County Housing Authority**

Present: Cynthia Phillips, Program Manager

Commissioner Dement moved, seconded by Commissioner Mattingly, to approve and authorize the Commissioner President to sign Rental Allowance Program Grant Application and Agreement documents for FY2004 in the amount of \$53,992. Motion carried.

4. Department of Public Works and Transportation

Present: George Erichsen, Director
Richard Tarr, Solid Waste Manager

Commissioner Dement moved, seconded by Commissioner Jarboe, to approve and authorize the Commissioner President to sign Intergovernmental Agreement for 2004 Scrap Tire Amnesty Day. Motion carried.

5. Finance Department

Present: Elaine Kramer

Commissioner Mattingly moved, seconded by Commissioner Jarboe, to approve and sign two bond resolutions for the amounts of \$612,444 (2003) and \$13,684 (2001) to re-allocate unused proceeds from completed projects to other projects for which bond funding was budgeted, but the bonds have not yet been sold. Motion carried.

CHARLOTTE HALL: AN OPPORTUNITY FOR INTEGRATED PLANNING - DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT

Present: John Savich, Director
Carolyn Laray, Tourism Manager

Mr. Savich and Ms. Laray appeared before the Board of County Commissioners to present a brief to illustrate the potential of Charlotte Hall as a community hub and tourism destination. They also provided an explanation as why integrated development would help achieve these results, and

asked Commissioners to approve an integrated development approach to Charlotte Hall projects and to approve funding for a visitor's center to be located there. Funding in the amount of \$50,000 for development of the visitor's center and \$25,000 for later enhancements, subject to successful resolution of building use issues with the State of Maryland, was requested. Discussion included:

- Proposal to use the building which formerly housed the offices of Tri-County Youth Services as a visitor's center;
- Situation and Project Overviews in Charlotte Hall, which include: Charlotte Hall Library, Northern Senior Center/Northern Community Recreation Center, and details regarding the potential visitor's center;

- Vision and Integrated Development Team approach;
- Preparatory issues;
- Immediate next steps;
- Site adaptation, costs for concept and design, construction, enhancements;
- Visitor's Center space and programmatic utilization;
- Department of Veteran Affairs;
- Center Operations options, revenue, funding; and
- North County tourism development.

The Board of County Commissioners indicated that the project should be done correctly from the beginning, so as to provide the proper atmosphere and village-type effect. There should be focus on lighting, landscaping, and signage. Community input should be sought, along with the development of a comprehensive approach and a master plan so the project can be done well.

The Department of Economic and Community Development was directed to move quickly on

gaining control of the property from the State, so the project for the Visitor's Center can move forward right away. They further directed that a detailed CIP report be prepared and brought to the Executive Management Team meeting on May 5th, and then before the Commissioners on their May 11th agenda.

COMMISSIONERS' TIME

Commissioner Mattingly

Reported that a couple of the Commissioners attended the Special Olympics event at Leonardtown High School, and as always, they had a great response, a great bunch of athletes, and had a super day.

Represented the Board at the St. Mary's Child Welfare Day and presented commendations to Judge Kamnetz and Mary Novotny for all their work and involvement in that program for twenty plus years.

Attended, as did Commissioner McKay, a fine event for the Historical Society, at the Old Breton Inn. There was a great presentation, a good evening, and a lot of good fellowship.

Attended the Fireman's Convention, which was held in Hollywood this year, along with their meeting and parade. It was a fun weekend for them. Expressed congratulations to John Gatton, Jr., upon his election to the office of President to the Southern Maryland Fireman's Association.

Attended the "Taste of St. Mary's" event hosted by the hospital on Sunday. There was an outstanding crowd, with three or four times the crowd that was there last year. Numerous vendors provided specialty foods, and everyone had a great time. Expressed congratulations to the Hospital Auxiliary for such a successful event.

Commissioner Jarboe

Outlined information about a call received last year from Mr. Dick Walden regarding sheep that were killed by dogs last year. In the past, County Government was required, by Ordinance, to repay the cost of livestock lost in this way. Stated that County Government sent Mr. Walden a letter in November or December reassuring him that he would be reimbursed, and this had not yet happened, due to the need for a Budget Amendment so that a check could be written out of funds from the Animal Control budget, which currently has no funding. *Asked staff to prepare a Budget Amendment to present to the Commissioners so this can reach completion.*

The County Attorney, was asked to look into the statues and provide information to Commissioners regarding any potential liability/responsibility. Commissioners expressed the desire for the State's Attorney's Office to press charges on this matter, if at all possible.

Commissioner Raley

Reminded the citizens of the County that this is a wonderful time to be living in St. Mary's County, with a wide range of things to do at this time of year.

Expressed congratulations to staff for all their efforts that led up to the signing of the Joint Resolution with the Board of Education last week. The atmosphere during the event was upbeat, the singing of the children was outstanding, it was a wonderful event, and staff did an excellent job.

Commissioner McKay

Also expressed congratulations to John Gatton, Jr. upon his election to the office of President of the Southern Maryland Fireman's Association.

Announced the places that the Board of County Commissioners would be visiting this afternoon – Bert’s Diner for lunch; All-American Harley Davidson; Mechanicsville Building and Supply; and Winters Chiropractic and Physical Therapy. Visits to these businesses in the northern part of the County would be followed by a Roundtable Discussion with businesses and then an Executive Session, both to be conducted at the Charlotte Hall Library.

Commissioner Dement moved, seconded by Commissioner Raley, to meet at the Charlotte Hall Library, in Executive Session, for the purposes of discussing Personnel, Real Property Acquisition, and Litigation as provided for in Articles 24, Sections 4-210(a)1 , 4-210(a)11, and 4-210(a)8, respectively. Motion carried.

Commissioner Dement

Also stated that the Bridge to Excellence signing of the Joint Resolution was an excellent event.

Reported that he passed out awards for the Special Olympics event.

Stated that the public hearing on the budget was attended lightly this year. The Board of County Commissioners did their homework and the public seemed to have a good idea of what was happening with the budget.

Along with Commissioner McKay, helped to present a proclamation at the Retired Senior Volunteer Luncheon recently held at the Dr. James Forrest Career and Technology Center.

RECESS OF MEETING

The meeting was recessed at 11:00. The Board of County Commissioners departed the building at this time in order to visit Northern County Businesses, conduct a Business Roundtable discussion at the Charlotte Hall Library, and to conduct an Executive Session.

The remaining meeting minutes were recorded by Donna Gebicke:

EXECUTIVE SESSION

Litigation

Present: Commissioner Thomas F. McKay, President
Commissioner Vice President Daniel H. Raley
Commissioner Kenneth R. Dement
Commissioner Lawrence D. Jarboe
Thomas A. Mattingly, Sr.
George Forrest, County Administrator
Heidi Dudderer, Assistant County Attorney
Donna Gebicke, Recorder

Authority: Article 24, Section 4-210(a)8

Time Held: 3:15-3:40 p.m.

Action Taken: The Commissioners discussed a litigation matter.

Property Acquisition/Deposition

Present: Commissioner Thomas F. McKay, President
Commissioner Vice President Daniel H. Raley
Commissioner Kenneth R. Dement
Commissioner Lawrence D. Jarboe
Thomas A. Mattingly, Sr.
George Forrest, County Administrator
John Norris, County Attorney
Joyce Malone, Real Property Manager
Donna Gebicke, Recorder

Authority: Article 24, Section 4-210(a)11
Time Held: 3:41 – 4:05 p.m.
Action Taken: The Commissioners discussed property acquisition/disposition matters.

Personnel

Present: Commissioner Thomas F. McKay, President
Commissioner Vice President Daniel H. Raley
Commissioner Kenneth R. Dement
Commissioner Lawrence D. Jarboe
Thomas A. Mattingly, Sr.
George Forrest, County Administrator
John Norris, County Attorney
Donna Gebicke, Recorder

Authority: Article 24, Section 4-210(a)1
Time Held: 6:01 – 6:07 p.m.
Action Taken: The Commissioners discussed an employment contract.

Litigation

Present: Commissioner Thomas F. McKay, President
Commissioner Vice President Daniel H. Raley
Commissioner Kenneth R. Dement
Commissioner Lawrence D. Jarboe
Thomas A. Mattingly, Sr.
George Forrest, County Administrator
John Norris, County Attorney
Donna Gebicke, Recorder

Authority: Article 24, Section 4-210(a)8
Time Held: 6:07-6:13 p.m.
Action Taken: The Commissioners discussed a litigation matter.

ACTION FROM EXECUTIVE SESSION

Commissioner Dement moved, seconded by Commissioner Mattingly, to direct staff to proceed as discussed in Executive Session regarding the disposition of property located at the airport. Commissioners Jarboe and Raley voted no. Motion carried 3-2.

Commissioner Jarboe moved, seconded by Commissioner Raley, to direct staff to proceed as discussed in Executive Session regarding personnel and litigation issues. Motion carried.

Minutes Approved by the
Board of County Commissioners on _____

Kate Mauck, Senior Administrative Coordinator
to the Board of County Commissioners