

**ST. MARY'S COUNTY GOVERNMENT
BOARD OF ELECTRICAL EXAMINERS**

*Don Haskin, Chairman
Danny Johnson, Secretary*



COMMISSIONERS OF ST. MARY'S COUNTY

James R. Guy, President
Michael L. Hewitt, Commissioner
Tom Jarboe, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner

**ST. MARY'S COUNTY ELECTRICAL BOARD
August 1st 2017 MEETING MINUTES**

Donald Haskin	Chairman	Present
James Johnson	Secretary	Present
Rudolph Worch, III	Member	Present
Robert Spence	Member	Present
Ron Derby	Member	Absent

Total Deposited for July 2017:

\$5900.00

Total Deposited Since May 1st 1989:

\$361,960.00

July Deposits to Planning & Zoning:

Master Electrical New License Deposits	\$600.00 (4)
Master Electrical License Renewal Deposits	\$4200.00 (28)
Master Electrical License Renewal Late Fee	\$50.00 (1)
Master Electricians Exam Deposits	\$0
Restricted License New Deposits	\$0
Restricted License Renewal Deposits	\$600.00 (4)
Restricted License Renewal Late Fee	\$0
Restricted License Exam Deposits	\$0
Low Voltage New License Deposits	\$0
Low Voltage License Renewal Deposits	\$450.00 (3)
Low Voltage Exam Deposit	\$0
Re-Instatement Fee	\$0
Homeowners Exam	\$0

Insurance Up-Dates for July 2017:

71

July 2017 Change of Address and/or T/A:

0

July 2017 Shelved License:

0

Meeting: The Meeting was called to order by Mr. Haskins at 7:30pm

- 1) There was no meeting in July. No meeting minutes to approve.
- 2) Annual report was completed and sent in to Mr. Knight.
- 3) An electrician was brought to the boards attention concerning him doing electrical work without holding a license. He was asked to attend the meeting along with the county attorney to review this and take corrective actions. The electrician did not attend the meeting. The case was turned over to the county attorney for further actions.
- 4) We are still meeting with SMECO and Harry Knight to work out how the third party inspection will work. This is still a work in progress.
- 5) A&G has requested three waivers for three additional range wire issues. The board has issued a waiver for each of these issues.
- 6) The following is a list of dates for the Electrical Examiners Board meetings in 2017.
 - a. January 3rd Board Meeting
 - b. January 26th Master/Low Voltage/Restricted Exam
 - c. February 7th Board Meeting
 - d. March 7th Board Meeting
 - e. April 4th Board Meeting
 - f. May 2nd Board Meeting
 - g. June 6th Board Meeting
 - h. July 4th Board Meeting----Cancelled
 - i. July 27th Master/Low Voltage/Restricted Exam
 - j. August 1st Board Meeting
 - k. September 5th Board Meeting
 - l. October 3rd Board Meeting
 - m. November 7th Board Meeting
 - n. December 5th Board Meeting

Homeowners Exam Applicants for August 2017:

0

Homeowner Exam Results for July 2017:

N/A

Monitor Homeowners Exam for September 2017:

Danny Johnson

Master/Restricted/Low Voltage Results for July 2017 and January 2018:

2017 July Exam —1 applicants----- 0 pass 1 fail
(1-Master)

Monitored Master/Restricted/Low voltage Exam for January 2018:

Don Haskin
Craig Spence

Postage for July 2017:

\$38.18

Next Regular Board Meeting:

Next regular board meeting is scheduled for Tuesday September 5th, 2017 at the Governmental Center Carter Building, Leonard Hall Drive, 2nd floor conference room at 7:30 PM.

Motion to Adjourn Meeting:

Motion by Mr. Worch
Second by Mr. Spence

The Following Payments are authorized for the Board Members for August 2017

1) Robert Spence----MEMBER

a) Attend Meeting	\$25.00
b) Proctor Exam	\$25.00
c) Grade Exam	\$25.00
d) Spence Total	\$75.00

2) Chris Worch----MEMBER

a) Attend Meeting	\$25.00
b) Grade Exam	\$25.00
c) Worch Total	\$50.00

3) Ron Derby----MEMBER

a) Absent	\$0
b) Derby Total	\$0

4) Don Haskin----CHAIRMAN

a) Attend Meeting	\$25.00
b) Proctor Exam	\$25.00
c) Grade Exam	\$25.00
d) Haskin Total	\$75.00

5) James Johnson-----SECRETARY / RECORDING SECRETARY

a) Attend Meeting	\$25.00
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b) Grade Exam	\$25.00
c) Prepare Meeting Minutes	\$25.00
d) Recording Secretary (107 @ \$15.00)	\$1605.00
e) Johnson Total	\$1680.00

Recording Secretary Performed the Following Duties (July):

- 1) Picking up mail
- 2) Issuing licenses and renewals
- 3) Confirming and updating insurance coverage
- 4) Shelve and un-shelve licenses for insurance reasons
- 5) Updating roster with new information on license renewal form
- 6) Printing new licenses
- 7) Completed annual report
- 8) Responding to mail, email and phone calls.
- 9) Preparing items to be placed on Website
- 10) Prepare Master Exam
- 11) Prepare Homeowners Exam
- 12) Renewal Year

James D. Johnson Jr.
Secretary
electric.examiners@stmarysmd.com