

Airport Advisory Committee Meeting
Captain Walter Francis Duke Regional Airport
September 26, 2005

Approved Minutes

I. CALL TO ORDER

Mr. Ned Clarke, Chairman, called the meeting to order at 6:08 p.m. Other members present were: Korey Smith and Stan Sweikar. Recognizing that there was not a quorum, Mr. Clarke noted that the official business could not be conducted.

Reminder: According to the Committee Bylaws, "during a period when any unfilled vacancy or vacancies exist on the Committee, the required quorum shall be reduced to one-half of the remaining members rounded to the next highest number."

Others in attendance are reflected on the Sign-In Sheet.

II. MINUTES

Following review of the draft August minutes, Mr. Clarke suggested the vote for approval be deferred until the next meeting, when a quorum should be present.

III. CHAIRMAN'S REPORT

Mr. Clarke noted that the airport revenues between the periods of July 1, 2004 and August 1, 2005 were in the process of being reconciled as a result of the new lease addendum with the fixed based operator who is now assisting the County in some daily operational management functions.

Mr. Clarke advised that the Director of Public Works & Transportation has worked with the County webmaster and completed all the requested Committee website updates received to date.

Mr. Clarke reported that the formal request to add the glider symbol, GCO frequency, AWOS information etc. to the Airport Facilities Directory and Sectional Charts was pending the Board of County Commissioners formal concurrence to change the working name of the airport. Mr. Clarke advised that this should be presented to the County Commissioners in the near future.

Mr. Clarke advised that the local Special Events Permit as cited in the Airport Rules and Minimum Standards was submitted for approval and signed by the Airport manager on September 22, 2005. The purpose of the permit was for the Experimental Aircraft Associations annual Young Eagles Rally.

Mr. Clarke noted the arrival of another Committee member Mr. John Stober Jr. who announced that he could not stay at the meeting and had to depart.

According to a recent proposal received by the County Department of Public Works & Transportation, the estimated cost for sealing the cracks on the runway is approximately \$74,000. Mr. Clarke advised that the Department is awaiting formal approval of a Maryland Aviation Administration grant addendum before proceeding with the needed work. It is hoped that this will be accomplished before the onset of cooler winter and inclement weather.

Mr. Clarke advised that the Department of Natural Resources Wildlife Assessment survey previously requested was being rescheduled for the month of October.

IV. PUBLIC COMMENT

It was noted that Mr. Troy Abbott, Steve Bildman, Ken Studt, and Dave Baden were in attendance. Minor discussion was conducted with the majority of items to be deferred until after the conclusion of the meeting.

V. FBO AND LEASEHOLDER REPORTS

Mr. Steve Bildman provided a brief update to the new construction of hangars. The concrete pads for three (3) additional units is expected next month with the arrival of the buildings in December.

VI. NEW/OLD BUSINESS

After discussion of the main agenda items, it was agreed that the October meeting would be held on the 24th as originally scheduled. No additional comments were noted. Mr. Clarke agreed to follow-up with the update of the Letter of Authorization with the Pax River NAS as discussed during several of the prior Committee meetings.

VII. ADJOURNMENT

Having heard no additional comments, Mr. Smith recommended the meeting be adjourned. The meeting ended at approximately 7:15 p.m. The next meeting will be held at 6:00 p.m., at the County Airport in the Terminal Building Conference Room. The meetings are normally held on the 4th Monday of the month.

Respectfully submitted,

Approved,

George A. Erichsen, P.E.
Recording Secretary

Ned Clarke
Chairman