

Airport Advisory Committee Meeting
Captain Walter Francis Duke Regional Airport
June 28, 2004

Approved Minutes

I. CALL TO ORDER

Korey Smith, Vice Chairman, called the meeting to order at 6:17 p.m. Other members present were: John Stober, Jr., and Stan Sweikar. Recognizing that there was no quorum, Mr. Smith noted that the meeting could be held, but that no official business could be conducted.

Others in attendance are reflected on the Sign-In Sheet.

II. MINUTES

No motions could be made on the prior Meeting Minutes.

III. CHAIRMAN'S REPORT

Revenue Update – For the period 7/1/03-5/30/04, the Airport generated \$70,256 in revenue.

Mr. Smith advised that the Annual Report had been submitted to the Board of County Commissioners. HE also advised that there was a handout in the Committee's packages from the Maryland Aviation Administration regarding changes to night instrument approaches. Mr. Smith shared the Chairmans' June 23, 2004 email regarding concerns over the goose population at the airport and the response received from the consultants. In addition, Mr. Smith agreed to contact Pax River NAS to follow-up on their "BASH" program.

The Ground Communications Outlet (GCO) had been reinstalled and has tested satisfactorily. Operational handouts for distribution should be supplies in the near future for distribution at the Piedmont Flight Center and for placement on the County website. From Mr. Clarke's 6/23/04 email, the GCO frequency is 121.72 and is accessed with four (4) clicks of the mike button in about 4-6 seconds. Mr. Smith advised that he has removed the "blowing noise" from the AWOS recording. The lan line for the AWOS weather is (301) 373-6514.

Rules & Minimum Standards, beginning on page 16, Section II-Aircraft Operation will be deferred until the July 26, 2004 meeting.

IV. DIRECTOR OF PUBLIC WORKS & TRANSPORTATION REPORTS

Mr. Erichsen advised that the Federal Aviation Administration approved the Airport Master Plan changes on May 12, 2004. A copy of the approval letter was included in the Committees'

packages. The changes reflect the approved offsite hangar proposals on the property formerly owned by Nimmerichter.

Mr. Erichsen provided a copy of the April 9, 2004 confirmation that a NOTAM had been issued for the strobes being inoperable on the landing end of the runway. Mr. Erichsen also provided the results of the June 12, 2004 Young Eagles event held by the Experimental Aircraft Association. Forty-five new Young Eagles were inducted into the program.

Mr. Erichsen advised that the Maryland Aviation Administration (MAA) conducted an inspection of the airport / airfield on April 9, 2004 in conjunction with the annual renewal of the airport operating license. According to the April 19, 2004 correspondence from the MAA, the facility is in satisfactory operating condition and in compliance with the provisions of the Code of Maryland Regulations. As such the Operating License for the airport to operate as a public-use / commercial-use airport was approved through April 30, 2005.

Mr. Erichsen distributed a copy of a proposal from Rommel dated May 12, 2004 for the replacement of the REIL system. Anticipated costs are \$15,390 for each end of the runway.

On June 11, 2004 the MAA advised that on June 17, 2004 they visited the County airport to investigate the feasibility of establishing a GPS WAAS precision approach procedures. Of the thirteen (13) airports being considered, the Captain Walter F. Duke Regional Airport at St. Mary's is on the "preferred" listing.

V. FBO, LEASEHOLDER REPORTS & PUBLIC COMMENT

Mr. Pat Weaver reported that the building for the proposed new hangars should be arriving in July with construction completion anticipated by the end of September.

A presentation was made by Anthony Pucciarella, owner and publisher of The AutoPilot magazine, Mid-Atlantic edition. Mr. Pucciarella handed out a request to entertain the idea of utilizing a portion of the terminal for office and publishing space. The applicant also advised that he would provide promotional and advertisement for the County and could display aviation memorabilia in the terminal. The high-end magazine has a distribution of more than 20,000 copies and Mr. Pucciarella stated that he hopes it will be the third largest magazine of its type in the near future. Mr. Erichsen advised that we would proceed in accordance with the adopted Development Review Procedures which were provided to the applicant. Mr. Erichsen advised that since the applicant represents a for profit organization, that it would be more prudent to develop an Expression of Interest for any vacant terminal space. This would ensure we are compliant with grant assurances that include avoiding non-exclusive agreements.

VI. NEW/OLD BUSINESS

Mr. Korey Smith questioned whether the committee would want to consider skipping a meeting during the summer months. Mr Erichsen advised that the August meeting is a common month to skip as it is just before the opening of school. It was agreed that this matter will be discussed at the next formal Committee meeting.

VII. ADDITIONAL PUBLIC COMMENT

None were offered.

VIII. ADJOURNMENT

Having heard no additional comments, Mr. Smith recommended the meeting be adjourned. Hearing no objection, the meeting was adjourned at approximately 7:12 p.m. The next meeting will be held on July 26, 2004 at 6:00 p.m., at the County Airport in the Terminal Building Conference Room. The meetings are normally held on the 4th Monday of the month.

Respectfully submitted,

Approved,

George A. Erichsen
Recording Secretary

Korey Smith
Vice Chairman