

**Commissioners of St. Mary's County Meeting Minutes (Tuesday, November 13, 2018)**

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**1. COMMISSIONERS OF ST. MARY'S COUNTY AND ST. MARY'S COUNTY METROPOLITAN COMMISSION JOINT MEETING - 23121 Camden Way, California, MD**

**Members present**

Commissioner President James R. Guy

Commissioner Michael L. Hewitt

Commissioner Todd B. Morgan

Dr. Rebecca Bridgett, County Administrator

Bob Kelly, Chief Information Officer, Department of Information Technology

John Deatruck, Director, Department of Public Works & Transportation

Absent: Commissioners Jarboe and O'Connor

**St. Mary's County Metropolitan Commission**

John J. Carey, Chairman, 2nd and 9th Election Districts

Bryan Barthelme, Vice-Chairman, 4th & 5th Election Districts

Joseph Russell, 3rd Election District

Mike Thompson, 6th Election District

Bob Russell, 7th Election District

Keith Fairfax, 8th Election District

George Erichsen, Director

Patricia Stiegman, Chief Financial Officer

Kyle Stevens, Stantec

Christopher Beaver, MetCom Attorney

Christy Hollander, Chief Engineer

Absent: Alice Gaskin, 1st Election District

Commissioner President James R. Guy called the joint meeting of the Commissioners of St. Mary's County and the St. Mary's County Metropolitan Commission to order at 9:03 a.m. in the Metropolitan Commission meeting room.

I move to approve the bond amount given to the State of Maryland in the amount of \$250,000 for the appointed Treasurer of the St. Mary's County Metropolitan Commission in accordance with Chapter 113-1.E of the *Code of St. Mary's County*.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Morgan

Updates were presented on the Rate Study, the St. Clements Shores Project, Proposed Legislation for Chapter 113 Text Amendments, New Customer Initiatives, and Capital Improvements Projects.

## **2. ADJOURN AND RETURN TO CHESAPEAKE BUILDING**

The meeting adjourned at 10:47 a.m.

### **Members present**

Commissioner President James R. Guy  
Commissioner Michael L. Hewitt  
Commissioner Todd B. Morgan  
Commissioner John E. O'Connor  
Dr. Rebecca Bridgett, County Administrator  
Sharon Ferris, Recorder

Absent: Commissioner Tom Jarboe

## **3. WELCOME**

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 11:18 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

### **Approval of Consent Agenda**

I move to approve the Consent Agenda, which includes the Minutes of October 30, 2018, as presented.

Motion by Commissioner Michael L. Hewitt, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Morgan, O'Connor

## **4. PROCLAMATIONS**

Proclamations were presented for the following:

- A. Joseph E. Payne Retirement from the Department of Public Works and Transportation
- B. Great American Smokeout

## **5. RECOGNITION**

## **A. Citizens Academy Recognition**

**Present:** Dr. Rebecca Bridgett, County Administrator  
Tony Jones, Communications Director

The following individuals were recongnized for completing the 2018 St. Mary's County Government Citizens Academy: AnnMarie Abell; Brittani Bailey; John Brown; Melinda Brown; Sharon Brown; Randy Darnowsky; Joseph Fazekas; John Houser; Veronica Johnson; Christine Kaila; Oxana Schroeder; Margaret Stauffer; and Gregory Weaver.

The following individuals were unable to attend: Denise Adkins; Brandi Gerstner; Grant Gerstner; DuWayne Potter; Tammy Showalter; and Cynthia Slattery.

## **6. COUNTY ADMINISTRATOR**

**A. DRAFT AGENDAS FOR NOVEMBER 27 AND DECEMBER 4, 2018. There will be no meeting of the Commissioners on November 20, 2018.**

**B. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - Approval of Lease Agreement Renewal for St. Jerome Creek DMP Site**

I move to approve the St. Jerome's Creek Lease Agreement Renewal to enable dredging to continue until the USACE and the County can execute a fundable, permanent jetty solution and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Morgan, O'Connor

**C. DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION - Request Supplemental Funding from FAA for St. Mary's County Regional Airport**

I move to approve and incorporate the Asphalt Overlay of Existing Runway and Extending Airport Road projects into the Airport Improvements Capital Project (PF-1809) and authorize the Commissioner President to sign any subsequent grant agreements that may result from FAA acceptance.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Morgan, O'Connor

**D. DEPARTMENT OF LAND USE & GROWTH MANAGEMENT - Amending Resolution W/S 92-01 for Property on St. George's Island to Return Previously Allocated Sewer Capacity for Property on St. George's Island**

I move to amend Resolution No. W/S 92-01, to return one Equivalent Dwelling Unit for property on St. George's Island.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Morgan, O'Connor

**E. DEPARTMENT OF EMERGENCY SERVICES - Request Authorization to Seek Funding from the State Emergency Number Systems Board - 911 Services**

I move to authorize the Department of Emergency Services to seek funding from the Maryland State Emergency Numbers Board for 911 Call Handling hardware and software solutions, and approve the Commissioner President to execute the related budget amendment, and to further authorize Steve Walker, Director of Emergency Services, to sign the grant submission document from the ENSB as required by law.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Morgan, O'Connor

**F. DEPARTMENT OF AGING & HUMAN SERVICES - Senior Center Operating Fund (SCOF) Notice of Grant Award, MD1983**

I move to approve the Senior Center Operating Fund (SCOF) Notice of Grant Award, Project MD1983, from Maryland Department of Aging on behalf of the Department of Aging & Human Services to begin a new Golden Beats, Drums Alive rhythm program in the amount of \$6,254 and Budget Amendment reducing budget to award.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Morgan, O'Connor

**G. DEPARTMENT OF AGING & HUMAN SERVICES - FY2019 Senior Rides, Project #MD1905 Notification of Grant Award**

I move to approve the SENIOR RIDES Operating Grant Agreement, Project #MD1905 from Maryland Department of Transportation: Maryland Transit Administration on behalf of the Department of Aging & Human Services in the amount of \$38,326 (including other revenue and county funding) to coordinate door-to-door transportation for low and moderate income seniors who are unable to utilize other transportation options and approve the related budget amendment

to increase the project budget in the amount of \$1,783 for salary/fringe and mileage reimbursement for volunteer drivers, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Morgan, O'Connor

## **H. DEPARTMENT OF HUMAN RESOURCES - Handbook of Personnel Policies and Procedures for Hourly Employees**

I move to approve the Handbook of Personnel Policies and Procedures for Hourly Employees for January 2019 implementation.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Morgan, O'Connor

## **7. COMMISSIONERS' TIME**

The Commissioners highlighted events attended over the past week, mentioned upcoming events in the community, and provided general comments.

## **MOTION TO ENTER INTO EXECUTIVE SESSION**

I move to enter into Executive Session for the purpose of discussing Litigation and Land Acquisition.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Morgan, O'Connor

## **8. EXECUTIVE SESSION**

### **A. LITIGATION**

**Present:** James R. Guy, President  
Michael L. Hewitt, Commissioner  
Todd B. Morgan, Commissioner  
John E. O'Connor, Commissioner  
Dr. Rebecca Bridgett, County Administrator  
David Weiskopf, Acting County Attorney  
Sharon Ferris, Recorder

Authority: §9-512(a)(2) of the *Local Government* Article of the Annotated Code of Maryland  
Time Held: 12:40 p.m. - 12:51 p.m.  
Location: John Savich Meeting Room  
Purpose: To discuss strategy for potential litigation.

## **B. LITIGATION**

**Present:** James R. Guy, President  
Michael L. Hewitt, Commissioner  
Todd B. Morgan, Commissioner  
John E. O'Connor, Commissioner  
Dr. Rebecca Bridgett, County Administrator  
David Weiskopf, Acting County Attorney  
Sharon Ferris, Recorder

Authority: §9-512(a)(2) of the *Local Government* Article of the Annotated Code of Maryland  
Time Held: 12:53 p.m. - 1:10 p.m.  
Location: John Savich Meeting Room  
Purpose: To discuss strategy for potential litigation.

## **C. LAND ACQUISITION**

**Present:** James R. Guy, President  
Michael L. Hewitt, Commissioner  
Todd B. Morgan, Commissioner  
John E. O'Connor, Commissioner  
Dr. Rebecca Bridgett, County Administrator  
David Weiskopf, Acting County Attorney  
Chris Kaselemis, Director, Dept. of Economic Development  
John Deatrick, Director, Dept. of Public Works and Transportation  
Sharon Ferris, Recorder

Authority: §9-512(a)(6) of the *Local Government* Article of the Annotated Code of Maryland  
Time Held: 1:11 p.m. - 1:25 p.m.  
Location: John Savich Meeting Room  
Purpose: To discuss purchase of real property for a RAC.

## **D. LAND ACQUISITION**

**Present:** James R. Guy, President  
Michael L. Hewitt, Commissioner  
Todd B. Morgan, Commissioner  
John E. O'Connor, Commissioner  
Dr. Rebecca Bridgett, County Administrator  
David Weiskopf, Acting County Attorney  
Steve Walker, Director, Dept. of Emergency Services

John Deatrick, Director, Dept. of Public Works and Transportation  
Sharon Ferris, Recorder

Authority: §9-512(a)(6) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 1:26 p.m. - 2:02 p.m.

Location: John Savich Meeting Room

Purpose: To discuss potential purchase of real property.

## **9. ADJOURN**

The meeting adjourned at 2:02 p.m.

Minutes approved by the Commissioners of St. Mary's County on November 27, 2018.

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BG  
Bonnie Gray, Senior Admin. Coordinator