

## **Commissioners of St. Mary's County Meeting Agenda (Tuesday, July 31, 2018)**

*Generated by Bonnie Gray on Tuesday, July 31, 2018*

### **Members present**

Commissioner President James R. Guy  
Commissioner Michael L. Hewitt  
Commissioner Tom Jarboe  
Commissioner Todd B. Morgan  
Commissioner John E. O'Connor  
Dr. Rebecca Bridgett, County Administrator  
Bonnie Gray, Recorder

### **1. WELCOME**

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:05 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

#### **Approval of Consent Agenda**

I move to approve the consent agenda, which includes the minutes of July 17, 2018, as presented.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

### **2. PROCLAMATION**

The Commissioners received a Governor's Citation for National Aviation Day.

The Commissioners presented a Proclamation for National Aviation Day.

### **3. MAIN AGENDA ACTION ITEMS**

**A. DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT** - Request for Public Hearing for the Proposed Ordinance on Commercial Dock Use

**Present:** Bill Hunt, Director  
David Weiskopf, Acting County Attorney

I move to authorize the Commissioners of St. Mary's to hold a public hearing on a proposed ordinance regarding commercial dock use.

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

#### **4. COUNTY ADMINISTRATOR**

##### **A. DRAFT AGENDAS FOR AUGUST 21 AND 28, 2018. THERE WILL BE NO MEETING OF THE COMMISSIONERS ON AUGUST 7 AND 14, 2018.**

##### **B. BOARD OF EDUCATION - MSDE Striving Readers Comprehensive Literacy Grant Award**

I move to approve the three-year Maryland State Department of Education Striving Readers Comprehensive Literacy Grant Award in the amount of \$1,600,000, to the St. Mary's County Public Schools, increasing the FY2019 Restricted Fund Revenues and Expenses by the first year award amount of \$600,000, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

##### **C. CIRCUIT COURT - Cooperative Reimbursement Agreement - Circuit Court Child Support Enforcement US1927**

I move to approve the Cooperative Reimbursement Agreement for a three year period from the Maryland Department of Human Resources on behalf of the Circuit Court for Child Support Enforcement in the amount of \$11,124 for FFY2019, \$11,370 for FFY2020, and \$11,623 for FFY2021 and approve the budget amendment for the current fiscal year that increases the Federal Award amount, but decreases the required County match and expenses, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

##### **D. DEPARTMENT OF FINANCE - Hollywood Volunteer Fire Department (Hollywood VFD) Request for \$380,000 Loan under the Fire & Rescue Revolving Loan Fund Program**

I move to approve and authorize staff to prepare the necessary loan documents for a four year loan for the Hollywood Volunteer Fire Department in the amount of \$380,000 from the Fire & Rescue Revolving Loan Fund to assist in the purchase of a Pumper Tanker, and authorize the Commissioner President and staff to execute the necessary documents, with the understanding that the Acting County Attorney will have approved them for legal sufficiency prior to execution of the documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**E. HUMAN RESOURCES - Volunteer Dependent Care Reimbursement Program**

This item was deferred.

**F. SHERIFF'S OFFICE - 2018 COPS Office STOP School Violence**

I move to approve the grant application for the 2018 COPS Office STOP School Violence: School Violence Prevention Program from the U.S. Department of Justice - Office of Community Oriented Policing Services in the amount of \$200,000, plus the required County match, and authorize the Sheriff's Office to submit electronically, consistent with the subsequent hard copy reviewed and executed by the Commissioner President.

Motion by Commissioner Tom Jarboe, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, O'Connor

Not Present at Vote: Commissioner Todd B. Morgan

**G. DEPARTMENT OF RECREATION & PARKS - Town Creek Park Playground Plan of Action**

**MOTION 1:** I move to approve the plan of action for the Town Creek Park playground to utilize \$33,134 from CIP project RP1903 to replace playground equipment which was damaged by the March 2018 winter storm.

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**MOTION 2:** I move to approve the budget amendment decreasing the FIN19 supplemental reserve by \$54,866 and increasing the project #RP1903 by the insurance proceeds amount of \$54,866, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**H. DEPARTMENT OF AGING & HUMAN SERVICES - FY2019 Memorandum of Agreement for Congregate Meal Program at Cedar Lane Senior Living Community**

I move to approve the Memorandum of Agreement between The Commissioners of St. Mary's County and The Cedar Lane Senior Living Community to provide an on-site congregate meal program, five days per week, at the Cedar Lane Senior Living Community beginning on August 1, 2018.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**I. DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION - Airport Project Grant Application**

I move to approve and authorize the Commissioner President to initial the Grant Applications to the Federal and Maryland Aviation Administrations in the amount of \$7,051,808 in support of the approved Airport Master Plan, to authorize the DPW&T Director to sign and forward the Grant Applications to the Federal and Maryland Administrations on behalf of the St. Mary's County Regional Airport, and to authorize the Commissioner President to sign the Grant Agreements consistent with the Grant Applications upon receipt.

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**J. OFFICE OF THE COUNTY ATTORNEY - Opioid Litigation**

I move to approve the retainer agreement between the County and the law firm of Levin, Papantonio, Thomas, Mitchell, Rafferty & Proctor, PA and authorize the Commissioner President to sign the retainer agreement and any related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**K. DEPARTMENT OF EMERGENCY SERVICES - Authorization to Enroll in Accreditation Processes**

I move to approve the Department of Emergency Services to submit an application to enroll in the processes of Accreditation with the Commission on Law Enforcement Accreditation - Public Safety Communications program and the National Academy of Dispatch in the discipline of Emergency Police Dispatch and to authorize Commission President to sign all necessary documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**L. OFFICE OF THE COUNTY ADMINISTRATOR - Communications Coordinator Position**

I move to approve the Communications Coordinator to a Grade 6 and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

## **5. COMMISSIONERS' TIME**

The Commissioners highlighted events attended over the past week, mentioned upcoming events in the community, and provided general comments.

## **MOTION TO ENTER INTO EXECUTIVE SESSION**

I move to enter into Executive Session for the purpose of discussing Litigation and Property Acquisition.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

## **6. EXECUTIVE SESSION**

### **A. LITIGATION**

**Present:** James R. Guy, President  
Michael L. Hewitt, Commissioner  
Tom Jarboe, Commissioner  
Todd B. Morgan, Commissioner  
John E. O'Connor, Commissioner  
Dr. Rebecca Bridgett, County Administrator  
David Weiskopf, Acting County Attorney  
Steve Walker, Director, Dept. of Emergency Services  
Sharon Ferris, Recorder

Authority: §9-512(a)(2) of the *Local Government* Article of the Annotated Code of Maryland  
Time Held: 10:44 a.m.to 11:25 a.m.  
Location: John Savich Meeting Room  
Purpose: To discuss strategy for potential litigation.

### **B. PROPERTY ACQUISITION**

**Present:** James R. Guy, President  
Michael L. Hewitt, Commissioner  
Tom Jarboe, Commissioner  
Todd B. Morgan, Commissioner  
John E. O'Connor, Commissioner

Dr. Rebecca Bridgett, County Administrator  
David Weiskopf, Acting County Attorney  
Chris Kaselemis, Director, Dept. of Economic Development  
Sharon Ferris, Recorder

Authority: §9-512(a)(6) of the *Local Government* Article of the Annotated Code of Maryland  
Time Held: 11:27 a.m. - 11:41 a.m.  
Location: John Savich Meeting Room  
Purpose: To discuss potential land acquisition.

## **7. ADJOURN**

The meeting adjourned at 11:41 am.

Minutes approved by the Commissioners of St. Mary's County on August 21, 2018.

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BG  
Bonnie Gray, Senior Admin. Coordinator

## **8. PUBLIC HEARING**

### **Members present**

Commissioner President James R. Guy  
Commissioner Michael L. Hewitt  
Commissioner Tom Jarboe  
Commissioner Todd B. Morgan  
Dr. Rebecca Bridgett, County Administrator  
Bonnie Gray, Recorder

Absent: Commissioner John E. O'Connor

### **OFFICE OF THE COUNTY ATTORNEY - Public Hearing on Disposition of Surplus Real Property**

Commissioner President Guy opened the Public Hearing at 6:34 p.m.

**Present:** Dave Weiskopf, Acting County Attorney  
Brandy McKelvey, Paralegal

Notice of Public Hearing was posted in The Enterprise Newspaper on July 13, 2018 and July 20, 2018. This Public Hearing is for the purpose of receiving public comment on the disposition of surplus real property owned by the County.

Comissioner President Guy opened the public hearing for public comments.

**Public comments given by:**

Cherry Daniels, 22712 Mill Creek Drive, Bushwood, MD 20618

Glenn Gass, 38071 Dukeharts Creek Road, Colton's Point, MD 20626

There were no others wishing to speak. Commissioner Guy closed the public hearing for public comment noting that the record would remain open for public comment for an additional seven days, and closed the public hearing at 6:59 p.m.

**9. ADJOURN**