

Commissioners of St. Mary's County Meeting Minutes (Tuesday, May 8, 2018)

Generated by Bonnie Gray on Tuesday, May 8, 2018

Members present

Commissioner President James R. Guy
Commissioner Michael L. Hewitt
Commissioner Tom Jarboe
Commissioner Todd B. Morgan
Dr. Rebecca Bridgett, County Administrator
Bonnie Gray, Recorder

Absent: Commissioner John E. O'Connor

1. WELCOME

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:03 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

Approval of Consent Agenda

I move to approve the Consent Agenda, which includes the minutes of May 1, 2018, as presented.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

2. PRESENTATION

A. ST. MARY'S COUNTY HEALTH DEPARTMENT - Public Health Award

Present: Dr. Meenakshi Brewster, Health Officer

Dr. James Scott Smith, Superintendent, St. Mary's County Public Schools

Dr. Brewster presented the Public Health Award to Dr. Smith, accepting on behalf of St. Mary's County Public Schools.

3. PROCLAMATION

A Proclamation was presented for National Emergency Medical Services Week.

4. MAIN AGENDA ACTION ITEMS

A. DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT - Lexington Park Development District Master Plan Land Use Maps Decision

Present: Bill Hunt, Director
Kathleen Easley, Sr. Planner

MOTION 1: I move to adopt the ordinance to amend the Lexington Park Development District Master Plan Land Use Maps.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

MOTION 2: I move to adopt the ordinance to amend the Lexington Park Development District Master Plan Land Use Maps with the amendment of property located at 44055 Smoke Hill Road from Residential Medium Density to Office and Business Parks.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

MOTION 3: I move to adopt the ordinance to amend the Lexington Park Development District Master Plan Land Use maps with the amendment of property located at 20854 Indian Bridge Road from Low Density to Mixed Use Medium Intensity.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

5. COUNTY ADMINISTRATOR

A. DRAFT AGENDAS FOR MAY 15 AND 22, 2018

B. MARYLAND DEPARTMENT OF AGRICULTURE - FY2019 Cooperative Agreement between the Maryland Department of Agriculture and the Commissioners of St. Mary's County

I move to approve the FY2019 Cooperative Agreement between the Maryland Department of Agriculture and the Commissioners of St. Mary's County effecting a program for the control and eradication of invasive and designated weed species in St. Mary's County, Maryland and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

C. DEPARTMENT OF RECREATION & PARKS - SHA Transportation Alternatives Program Funding Application

MOTION 1: I move to approve the FY2019 Maryland State Highway Administration Transportation Alternatives application for funding, on behalf of the Department of Recreation and Parks, in the amount of \$3,510,803 for the Three Notch Trail Phase Seven project #RP1501, and authorize the Department Head to submit electronically, consistent with the document reviewed by the Commissioners of St. Mary's County.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

MOTION 2: I move to authorize the Commissioner President to execute the consent letter and related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

D. DEPARTMENT OF RECREATION & PARKS - MD Bikeways Program Funding Application

I move to approve the FY2019 Maryland Department of Transportation (MDOT) Maryland Bikeways Program grant application, on behalf of the Department of Recreation and Parks, in the amount of \$624,940, for the Three Notch Trail Phase Seven project #RP1501, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

6. COMMISSIONERS' TIME

The Commissioners highlighted events attended over the past week, mentioned upcoming events in the community, and provided general comments.

MOTION TO ENTER INTO EXECUTIVE SESSION

I move to enter into Executive Session for the purpose of discussing Personnel and Litigation.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

7. EXECUTIVE SESSION

A. OFFICE OF THE COUNTY ATTORNEY - Litigation

LITIGATION

Present: James R. Guy, President
Michael L. Hewitt, Commissioner
Tom Jarboe, Commissioner
Todd B. Morgan, Commissioner
Dr. Rebecca Bridgett, County Administrator
David Weiskopf, Acting County Attorney
Sharon Ferris, Recorder

Authority: §9-512(a)(2) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 9:45 a.m. to 9:51 a.m.

Location: John Savich Meeting Room

Purpose: To discuss strategy for potential litigation.

B. HUMAN RESOURCES - Personnel

PERSONNEL

Present: James R. Guy, President
Michael L. Hewitt, Commissioner
Tom Jarboe, Commissioner
Todd B. Morgan, Commissioner

Dr. Rebecca Bridgett, County Administrator
Catherine Pratson, Director, Human Resources
Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 9:53 a.m. - 10:27 a.m.

Location: John Savich Meeting Room

Purpose: To consider or discuss FY19 salaries for contract employees.

8. ADJOURN

The meeting adjourned at 10:27 a.m.

Minutes approved by the Commissioners of St. Mary's County on May 15, 2018.

_____BG_____
Bonnie Gray, Senior Admin. Coordinator

9. LAW ENFORCEMENT APPRECIATION DAY - Southern Maryland Higher Education Center, 44219 Airport Rd., California

The Commissioners presented a Proclamation honoring Law Enforcement Agencies and their Officers, as well as Officers who have made the ultimate sacrifice in the line of duty.

10. BUDGET WORK SESSION

Commissioner President Guy opened the Budget Work Session at 2:00 p.m., then called for motions from the Executive Session held during the morning Business Meeting.

MOTION 1: I move to approve the FY18 promotional salary increase as requested by Judge Stamm for the Senior Legal Assistant to the Administrative Judge in the Circuit Court of St. Mary's County.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

MOTION 2: I move to approve equivalent merit step increases effective July 1, 2018 for the following contract positions:

- The County Administrator
- The Chief Financial Officer
- The Chief Information Officer
- The Director of Public Works and Transportation
- The Director of Department of Aging and Human Services
- The Director of Emergency Services
- The Director of Recreation and Parks
- The Director of Human Resources
- The Director of Economic Development
- The Director of Land Use and Growth Management

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

MOTION 3: I move to approve the promotional salary increase for the Public Information Officer and the title change to Communications Director effective July 1, 2018.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

A. DEPARTMENT OF FINANCE - FY2019 Budget Work Session to Seek Final Direction

Present: Jeannett Cudmore, Chief Financial Officer
Patty Stiegman, Deputy Director

MOTION: I move to assign \$1 Million, from unassigned fund balance, for school safety measures that will be expended once a safety plan is submitted and approved.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

Discussions focused on the Capital Budget, Operating Budget, Enterprise Funds and Multi-Year Budget. The Commissioners will make their final decision on the FY19 Budget on May 15, 2018.

11. ADJOURN