

ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS' MEETING
Tuesday, February 25, 2014

Present: Commissioner President Francis Jack Russell
Commissioner Lawrence D. Jarboe
Commissioner Todd B. Morgan
Commissioner Cynthia L. Jones
Commissioner Daniel L. Morris
Dr. Rebecca Bridgett, County Administrator
Sharon Ferris (Recorder)

CALL TO ORDER

Commissioner President Russell called the business meeting to order at 9:00 am in the Chesapeake Building meeting room, Governmental Center.

APPROVAL OF MINUTES

Commissioner Morris moved, seconded by Commissioner Morgan, to approve the minutes of February 11, 2014, as amended. Motion carried 4-0. Commissioner Jarboe abstained.

PROCLAMATION WAS PRESENTED TO TODD JUBECK, A LOCAL RUNNER WHO RAISED OVER \$90,000 FOR VICTIMS OF BOSTON MARATHON BOMBING

COUNTY ADMINSTRATOR (PART 1)

1. Draft Agendas for March 4 and 11, 2014.
2. **Department of Aging and Human Services** (*Lori Jennings-Harris Director; Peggy Maio, Fiscal Supervisor*)

(Cynthia Brown, CSA Coordinator and Division Manager)

Commissioner Jarboe moved, seconded by Commissioner Morris, to approve and authorize Commissioner President Russell to execute:

- (1) the Memorandum of Understanding documents for the FFY2013 and SFY2014 Emergency Solutions Grant award between the County and the Maryland Department of Housing and Community Development on behalf of the St. Mary's County Department of Aging and Human Services for homeless prevention activities and services for St. Mary's County residents, Project US1456, in the amount of \$79, 356;**
- (2) the related budget amendment increasing the project budget by \$4,356; and,**

(3) the related sub-recipient agreements between the County and Angel's Watch/Catholic Charities (\$19,618), Leah's House, Inc. (\$19,913), and Three Oaks Center (\$39,825). Motion carried 5-0.

(Alice Allen, Manager, Senior Center Operations)

Commissioner Jones moved, seconded by Commissioner Morris, to approve and authorize Commissioner President Russell to execute the Notification of Grant Award in the amount of \$39,162 for the FY2014 Nutrition Service Incentive Program Grant Award, Project US1406, from the Maryland Department of Aging on behalf of the St. Mary's County Department of Aging and Human Services to provide meals to our seniors and the related budget amendment to decrease the project budget based on the Grant Award. Motion carried 5-0.

3. Department of Recreation and Parks *(Brian Loewe, Director)*

Commissioner Jarboe moved, seconded by Commissioner Morgan, to approve and authorize Commissioner President Russell to execute the FY14 Maryland Heritage Areas Authority Grant Agreement for Phase VI of the Three Notch Trail; the related Assurance of Compliance with EEO, Civil Rights, and Drug and Alcohol-Free Workplace Requirements; and, the budget amendment to align the project budget with the actual grant award. Motion carried 5-0.

Commissioner Jones moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner President Russell to sign the Easement Agreement between the Gospel Light Baptist Church and the Commissioners of St. Mary's County for use of the Church's entrance road, parking lot and pathway for maintenance and ingress and egress for the Three Notch Trail. Motion carried 5-0.

**PATUXENT RIVER COMMISSION AND MD DEPT. OF PLANNING:
PRESENTATION OF PATUXENT RIVER POLICY PLAN UPDATE**

Present: Mike Leszcz, Chair, Patuxent River Commission
Mary Kay Sigaty, Vice Chair, Patuxent River Commission
Sue Veith, Environmental Planner, Dept. Land Use and Growth Management

The Patuxent River Commission (PRC) was formed four years after the 1980 Patuxent River Watershed Act to protect the river and help restore the bay. The Commission is in the process of updating the 2015 Patuxent River Policy Plan, which will acknowledge actions of each county and provide roadmaps to achieve their goals. The Plan outlines three strategies: preservation, advocacy and excitement. Local jurisdictions and state government should be: (1) working towards the preservation of the river and the land within its watersheds and identifying methods

to restore the ecological and economical functions of the River; (2) raising awareness among the general public and elected and appointed officials of the challenges the river faces and make recommendations for improvements; and (3) creating excitement about the river and the multitude of opportunities for research, recreation and education. The Commission is asking each County to provide input on items to be considered for the 2015 updated plan prior to March 31, 2014. Public Hearings for the Draft Plan will be held on April 1, 2014, at 7:00 pm at the Prince George's County Administration Building in Upper Marlboro and April 10, 2014, at 6:00 pm at Laurel City Hall in Laurel, Maryland.

Commissioner Jones acknowledged the amount of effort that has gone into the Watershed Implementation Plan and noted the need to build in flexibility, not one size fits all.

Commissioner Jarboe asked if granting the Patuxent River a Sanctuary Designation had been considered.

COUNTY ADMINSTRATOR (PART 2)

4. Department of Public Works and Transportation (*George Erichsen, Director*)

(Richard Tarr, County Highways Manager)

Commissioner Jones moved, seconded by Commissioner Morgan, to approve and authorize Commissioner President Russell to execute:

(1) the budget amendment transferring \$161,500 from the Fuel and Oil Reserve in the Department of Public Works & Transportation's FY2014 operating budget account to the Commissioners' Emergency Appropriations as presented by staff; and, (2) the budget amendment using \$506,000 of the Commissioners' Emergency Appropriations to increase the Department of Public Works & Transportation's FY2014 operating budget accounts for snow removal operations as recommended by staff. Motion carried 5-0.

Commissioner Morgan moved, seconded by Commissioner Morris, to approve and authorize Commissioner President Russell to execute the three (3) option contracts for the FDR Boulevard project as prepared by the State Highway Administration and presented by staff. Motion carried 5-0.

5. Department of Emergency Services and Technology (*Steve Cooper, Deputy Director*)

(Jeannette Cudmore, Deputy Director, Dept. of Finance)

Commissioner Morgan moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner President Russell to execute the FFY2011 Citizen Corps Program GAN adjustment, Project US1266 and the FFY2012 Emergency Management

Performance Grant GAN adjustment, Project US1312. Motion carried 4-0.
Commissioner Jones was out of the room.

6. Department of Finance (*Jeannette Cudmore, Deputy Director*)

(Steve Cooper, Deputy Director, Emergency Services and Technology)

Commissioner Morgan moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner President Russell to execute a budget amendment to realign funding originally budgeted in the general operating funds for the replacement Mobile Data Toughbooks (MDTs) to:

(1) cover the lease payments associated with financing the purchase of MDT's using Exempt Finance Funding;

(2) use \$8,250 of this funding to cover the purchase of a trailer for Emergency Management; and,

(3) move \$130,704 of the funds budgeted to the BOCC Emergency Appropriations Reserve account since exempt financing funds are now being used to make the purchase. Motion carried 4-1. Commissioner Morris voted nay. Commissioner Morris asked why the trailer was being used exclusively by Emergency Management and suggested that when it was not in use by Emergency Management it should be available to Public Works.

Commissioner Morgan moved, seconded by Commissioner Morris, to approve and authorize Commissioner President Russell to execute the budget amendment re-aligning departmental health budget savings of \$179,760 to increase other departmental health budget shortfalls, and also to increase the BOCC Emergency Appropriation. Motion carried 5-0.

Commissioner Morgan moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner President Russell to execute four budget amendments as presented to reduce and/or closeout thirteen Capital Projects in the total amount of \$552,388 and transfer funds to the FIN14 Capital Reserve. Motion carried 5-0.

COMMISSIONER'S TIME

The Commissioners highlighted events of the past week.

MOTION TO ENTER INTO EXECUTIVE SESSION

Commissioner Jones moved, seconded by Commissioner Morgan, to enter into Executive Session for the purpose of discussing personnel matter, specifically, appointments to boards and commissions. Motion carried 4-1. Commissioner Jarboe voted nay.

EXECUTIVE SESSION

Personnel

Present: Commissioner Francis Jack Russell, President
Commissioner Lawrence D. Jarboe
Commissioner Cynthia L. Jones
Commissioner Daniel L. Morris
Commissioner Todd B. Morgan
Dr. Rebecca Bridgett, County Administrator
Diane Gleissner, Boards/Commissions Admin.
Donna Gebicke, Administrative Assistant

Authority: Article 24, Section 4-210(a)1
Time Held: 11:08 am – 11:27 am
Subject: Personnel (boards and commissions)

ADJOURNMENT

Commissioner Russell adjourned the Board of County Commissioners meeting at 11:27 am.

Minutes Approved by the Board of County Commissioners on _____

Sharon Ferris, Senior Administrative Coordinator (Recorder)