



**NON-PUBLIC SCHOOL BUS
CONTRACTOR APPLICATION**

CLOSING DATE
FOR APPLICATION: _____

DATE RECEIVED
BY COUNTY: _____

NAME: _____
Last First Middle

ADDRESS: _____
Mailing Address Physical Address

HOME PHONE: _____ CELL PHONE: _____ WORK PHONE: _____

DATE OF BIRTH: _____ SOCIAL SECURITY NO. _____

U.S. CITIZEN: YES NO CHECK ONE: Own Home Rent Board

NUMBER OF YEAR(S) RESIDING IN ST. MARY'S COUNTY: _____

EMPLOYMENT

Are you now employed? YES NO Self-employed? YES NO

Name of Company or Employer: _____

Address: _____

Number of Years with This Employer: _____

If not Employed, Name of Last Employer: _____

Last Employer's Address: _____

What Type of Work Did You Last Perform? _____

Number of Years: _____ Date of last employment: _____

Reason for leaving: _____

Submit a copy of your current driving record for any and all drivers with this Application.

Exhibit 1

CONTRACTORS:

Do you have the ability to provide substitute bus driver(s) on a full time basis? If so, How many? _____

If you should place a bus in operation for the Board of County Commissioners for St. Mary's County, would you drive the bus? YES NO

Years of Continuous Driving or Consecutive Driving Experience: CAR _____ TRUCK _____ BUS _____

Have You Ever Driven a School Bus? YES NO WHEN? _____

For Whom? _____ How Long? _____

Class of License(s) held: CDL _____ ENDORSEMENTS: S P Airbrakes Other

Were You Ever INVOLVED in a TRAFFIC ACCIDENT? YES NO

Has Your LICENSE Ever Been SUSPENDED? YES NO

REVOKED: YES NO

Were You Ever Arrested for Violating Traffic Laws? YES NO

If YES, When? _____ Why? _____

How Many CURRENT POINTS on your Record: _____

Do you have a CRIMINAL RECORD? YES NO

Has your INSURANCE ever been REFUSED or CANCELLED on vehicles you own because of your driving record?

YES NO If YES, Please Explain: _____

If NO, list drivers and information pertaining to them: _____

EXPERIENCE

What type of computer skills do you have? _____

Do you have an answering or fax machine on the phone(s) you utilize for business? YES NO

What experience have you had supervising people? _____

When? _____ How long? _____

Describe what experience you have had owning or operating a business? _____

When? _____ How Long? _____

Do you currently own a school bus(s)? YES NO How Many? _____

Do you have a family member that currently owns a school bus? YES NO How Many? _____

If YES, Describe Who: _____

EXHIBIT 1

EDUCATION

Name of Business School, Trade School, College, or University Attended: _____

Years Completed? _____ Degree(s) or Certificate(s) Received? _____

REFERENCES

List three (3) persons not related to you by blood or marriage who will provide a character reference:

	<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE NO.</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

LIST ANY INFORMATION ABOUT YOURSELF THAT YOU FEEL MAY BE IMPORTANT IN OBTAINING A CONTRACT WITH ST MARY'S COUNTY NON-PUBLIC SCHOOL BUS TRANSPORTATION:

Person to be contacted when you are not available:

Name: _____ Relationship: _____

Address: _____

Phone No: _____

The information given on this Application is correct to the best of my knowledge. I further understand that both myself, and my driver(s), are subject to a background check and the drug / alcohol testing requirements.

DATE: _____

SIGNATURE: _____

SEND YOUR APPLICATION TO THE ADDRESS BELOW.

EXHIBIT 1