



ST. MARY'S COUNTY GOVERNMENT VACANCY ANNOUNCEMENT

POSITION: Engineer III - Environmental, C11, \$81,806 - \$94,869 (B.O.E.)
+ FRINGE BENEFITS

DEPARTMENT: Public Works & Transportation

OPENING DATE: 05-31-17 **CLOSING DATE:** Open Until Filled

MINIMUM QUALIFICATIONS:

Education: Bachelor's degree in civil engineering from an Accreditation Board for Engineering and Technology, Inc. accredited college or university, and/or possession of a Professional Engineering or Professional Land Surveying license;

Experience: Five years of progressively responsible experience in managing, designing, and/or reviewing civil engineering projects;

Note: Any equivalent combination of acceptable education and experience which has provided the knowledge, skills and abilities cited below may be considered.

ADDITIONAL REQUIREMENTS:

- ◆ Negative drug test result from pre-employment drug screen;
- ◆ Pass extensive background check with favorable results;
- ◆ Successful candidate must provide proof of eligibility to work in the United States prior to employment.

JOB SUMMARY: Obtains, manages, and implements the county's National Pollution Discharge Elimination System MS4 permit (Permit) in the Department of Public Works and Transportation. Ensures compliance with various development codes and regulations; supervises and directs staff functions; performs other duties as assigned.

DUTIES:

- ◆ Assists with obtaining and implementing the county's Permit.
- ◆ Creates and conducts public education and outreach, public involvement and participation, and illicit discharge detection and elimination programs. Helps to assure County compliance with construction site stormwater runoff control and stormwater management requirements. Establishes and implements a pollution prevention program.
- ◆ Develops and implements a water quality monitoring program, and helps to identify and eliminate illicit discharges to storm drain systems.
- ◆ Creates and updates databases and GIS coverages of storm drain systems, impervious areas, stormwater management facilities, and other features. Develops and completes reporting databases, and demonstrates compliance with Permit requirements.
- ◆ Develops and implements an impervious area tracking and restoration program.
- ◆ Prepares memoranda, correspondence, and reports.

- ◆ Participates as a Watershed Implementation Program core team member, as well as participating in other groups.
- ◆ Apply for and administer Federal and State grants to implement Permit requirements.

May:

- Direct and manage the design and construction of capital projects, including preparing estimates, drafting solicitations, reviewing proposals, contracts, and invoices.
- Establish initial budget estimates and monitors project costs to ensure expenditures are within budget constraints.
- Review design plans for Permit compliance, and identify opportunities to increase the restoration potential of projects.
- Performs other duties as assigned.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

- ◆ Ability to gain advanced knowledge of St. Mary’s County Government policies and procedures;
- ◆ Ability to act as a representative of St. Mary’s County Government to permitting agencies and the public;
- ◆ Knowledge of the procedures, practices, and concepts of MS4 permitting programs;
- ◆ Expert knowledge of relevant Federal, State, and local regulations;
- ◆ Expert knowledge of engineering economic analysis techniques and the ability to evaluate the costs and benefits of projects so as to develop a priority order of completion within budget and time constraints;
- ◆ Ability to effectively communicate with other staff members; ability to coordinate, advise, and work with other professionals;
- ◆ Ability to keep accurate records, prioritize, and multitask;
- ◆ Ability to review and analyze existing information and make informed and sound decisions; ability use available resources to research information;
- ◆ Ability to plan and direct all aspects of projects;
- ◆ Ability to prepare and analyze comprehensive reports; ability to keep accurate records;
- ◆ Excellent written and oral communication skills; and
- ◆ Ability to operate relevant computer systems, including hardware and software.

PHYSICAL AND ENVIRONMENTAL CONDITIONS:

Work requires no unusual demand for physical effort.

Work environment involves everyday risks or discomforts which require normal safety precautions typical of such places as offices or meeting rooms, e.g., use of safe work place practices with office equipment, and/or avoidance of trips and falls.

COMPENSATION/BENEFITS:

Hiring Salary: \$81,806 - \$94,869 (B.O.E.) annually.

FLSA: Exempt

St. Mary's County Government offers a complete benefits package including medical, dental, vision, life insurance and long-term disability. We offer a 457 deferred compensation plan, employee assistance program, and education reimbursement. All employees are required to participate in the Maryland State Retirement and Pension System (SRPS).

SELECTION PROCEDURE: Applications will be screened for those who meet job requirements and have related experience. Selected applicants will be invited for an interview.

TO APPLY: A 2008 ST. MARY'S COUNTY GOVERNMENT APPLICATION IS REQUIRED. ALL PRIOR VERSIONS OF THE APPLICATION ARE OBSOLETE.

Applications are available at: Governmental Center, Potomac Building
Third Floor, Dept. of Human Resources
23115 Leonard Hall Drive, Leonardtown, MD
Phone: 301-475-4200 extension: *1100 Fax: 301-475-4082
Email: smchr@stmarysmd.com Website: www.stmarysmd.com
Must press the * key before the extension

ACCESSIBILITY NOTICE: If you need a reasonable accommodation for any part of the employment process due to a physical or mental disability, please contact the ADA Coordinator: amber.hebert@stmarysmd.com or (301) 475-4200, Extension: *1110

APPLY NOW - <http://www.stmarysmd.com/hro/application/HRApplication.asp>

Applications must be received in the Human Resources Department on or before the closing date regardless of the postmark date.